

**GOVERNMENT OF TELANGANA  
DEPARTMENT OF TECHNICAL EDUCATION**

**OFFICE OF THE  
COMMISSIONER OF TECHNICAL EDUCATION  
TELANGANA STATE :: HYDERABAD**

Memo.No.K3/10866/VC/2015 Vol- II

Dated:30.11.2017

Sub: Technical Education - Minutes of the Video Conference held by the Commissioner of Technical Education, T.S., Hyderabad with Principals/OSDs of all Government Polytechnics on 27.11.2017 at 11:00 AM - Communicated - Reg.

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While communicating the enclosed copy of Minutes of the Video Conference held by Commissioner of Technical Education, T.S., Hyderabad, with the Principals/OSDs of all Government Polytechnics held on 27.11.2017 at 11.00 AM to review the functioning of Government Polytechnics, all the officers and Principals of the Government Polytechnics are hereby directed to take up the follow up action and submit compliances.

Encl: As above

Sd/- A. VANI PRASAD  
COMMISSIONER

To

✓ The Principals/OSDs of all Govt. Polytechnics/ Institutions in the State

Copy to all the officers in the Commissionate

Copy to the Secretary, SBTET, Telangana, Hyderabad.

Copy to the RJD (TE), Telangana State, Hyderabad.

Copy to Stock File/Spare.

//F.B.O//

K. Jayanthi  
11/12/2017  
SUPERINTENDENT

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11/12/17

**GOVERNMENT OF TELANGANA  
DEPARTMENT OF TECHNICAL EDUCATION**

**Minutes of the video conference convened by the Commissioner of  
Technical Education, with principals/OSDs of all Government Polytechnics  
at 11.00AM on 27/11/2017.**

A video conference is convened by Commissioner of Technical Education, Telangana, Hyderabad to review the functioning of Government Polytechnics at 11.00AM on 27/11/2017. The meeting is chaired by the Commissioner of Technical Education.

The following decisions were taken after detailed deliberations:

**I. Budget Utilization, Orientation & Clarification:**

1. The CTE expressed displeasure in respect of those GPTs in which the expenditure is very poor inspite of repeated instructions. CTE directed all Principals to bestow their personal attention in implementation of welfare schemes effectively and see that no budget is lapsed during 2017-18 with due transparency and accountability. In spite of clear instructions given in the minutes of the last video conference dated 18-09-2017 that the exam fee shall not be collected from the SC and ST Students covered under the welfare schemes under any circumstances, but Principals did not follow the instructions and allowed the above students to pay the exam fee during Oct /Nov'2017 exam which is highly objectionable and Principal shall see the amounts are remitted to them with due Acknowledgement either by online / net banking facility.  
**Action: All Principals /OSDs**

2. All Principals are instructed to maintain the list of beneficiaries under all schemes and submit the same along with Aadhar Number and other details as requested by SCDF department to CTE office immediately. Many principals have drawn the budget released under SCDF and other schemes. They are also requested to incur the expenditure immediately. Further principals are informed that expenditure will be monitored on weekly basis. Information shall be submitted in the proforma prescribed.  
**Action: All Principals /OSDs**

**II. Implementation of Schemes.**

3. Principal, GPT Kothagudem has expressed that there are savings under different schemes due to release of budget under SCDF. Hence, requested to accord permission to utilise the savings for other schemes. It will be examined at CTE level and informed in due course.  
**Action: AD(Tech)/DD(Tech)**

4. Principal, GPT Medchal has informed that the welfare schemes introduced by department are very useful to students and it may be extended to all students.
5. CTE informed that Industrial visits for students shall be taken up in all polytechnics.  
**Action: All Principals /OSDs**

6. CTE requested all principals to quantify the data, statistics and submit report to CTE's office on the effect of schemes in improving the results and retention of students.

**Action: All Principals /OSDs**

**III. SRUJANA :**

7. All principals are requested to monitor the implementation of SRUJANA programme in their respective polytechnic and make it a grand success. A meeting of District coordinators and state co-coordinators will be convened in the Second week of Dec'2017 as the Last date for finalization of awards is 20-12-2017 and award function is convened on 5-1-2018.

**Action: Principals**

**IV. NBA accreditation:**

8. The secretary SBTET informed that principals are facing difficulty in obtaining the data of previous internal test papers and the process may take three years. In spite of all the constraints the principals of identified polytechnics shall bestow their personal attention in finalizing the SAR document.

**Action: Principals**

**V. Land Record details:**

9. All principals are informed that they shall take necessary steps for updating of land details in revenue department records. Revenue department has announced schedule for team visits for updating land records. Hence, principals shall attend such meetings and see that land details are updated without fail.

**Action: Principals**

**VI Skill Development Centers.**

10. All Principals shall see that SDCs offer certificate courses by utilizing webinar, MOOCs facility, arrange internships and campus placements which will improve employability and employment of/for student. All principals shall ensure that students leave their institute with at least two certificates in add- on- skills as instructed earlier.

**Action: Principals**

11. Secretary SBTET has informed that many polytechnics are not up loading the student records/ sessional marks/ Lab exam marks and informed about the difficulties in timely declaration of Results.

**Action: Principals**

**VII: Other issues:**

12. Explanation shall be called from the principal , KDR GPT, wanaparthu for unauthorized absence on the day of video conference i.e., 27-11-2018

**Action: DD (NT)**

13. CTE directed that the a technical team shall be constituted to verify the procurements made with regard to machinery and lab equipment, and their specifications and installation and usage.

**Action: DD (Tech)**

14. Every institute shall be audited by competent team constituted by CTE. The team shall audit the Accounts and related matters, 2 months before the retirement of the principal of the institute concerned.

**Action: DD (NT)**

15. An action plan shall be submitted to CTE on the conduct of State meet for IPGSM-2017 for approval.

**Action: RJD**

Sd/- A. VANI PRASAD  
COMMISSIONER

  
For COMMISSIONER 01/12/17

