

GOVERNMENT OF TELANGANA
DEPARTMENT OF TECHNICAL EDUCATION

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
TELANGANA:: HYDERABAD.

Cir. Memo.No.C1/3076 /2018

Dated: 18-05-2018

Sub:- TECHNICAL EDUCATION - ESTABLISHMENT - TSTES-
Regularization of the services of AD/ AOs/HS working in
the Govt. Polytechnics and AD(NT) working in the
Commissionerate /RJD of Technical Education, T.S., Hyderabad
proposals - called for-Reg.

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With reference to subject cited, the Principals of Government Polytechnics/Institutions are directed to furnish the proposals in the proforma prescribed and appended to this memo for regularization of the services of above cadre who have completed two(2) years continuous service from date of regular appointment in the cadre of Assistant Director(NT)/Administrative Officers / Hostel Superintendents working in the O/o CTE, Hyderabad / Government Polytechnics / O/o. Regional Joint Director, Hyderabad along with authenticated copies to this office on or before 25-05-2018, so as to enable to this office to verify & regularize their services in the cadre.

This may be treated as most urgent.

Sd/- Navin Mittal,
Commissioner.

To,
All Principals of Govt. Polytechnics/
Institutions /GMRS in the State.
Copy to the R.J.D.T.E, Hyderabad for similar action in r/o AD(NT) s working in the officers.
Copy DD(NT)/ ADs working in the Commissionerate of Technical Education.
Copy to Stock file/Spare.

// F.B.O. //

K. S. Rao
Superintendent
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ANNEXURE (FORMAT)

STATEMENT SHOWING THE DETAILS FOR REGULARIZATION IN RESPECT OF ASSISTANT DIRECTOR/ ADMINISTRATIVE OFFICER/HOSTEL SUPERINTENDENT

| Sl.No | Name of Assistant Director/ Administrative Officer/Hostel Superintendent | Date of Birth in figures and words | Community & P.H Status | General Qualification with month and year including Departmental Test part- II (Furnish Copies) | Date of first appointment with designation | Date of Regularization in the immediate lower cadre with Procs. No. Date. | Date of Promotion to the Present post along with Procs. No. Date. (Furnish copy) | Whether approved probation in the immediate lower cadre and if so date of probation | Availment of Leave Particulars (EL/EOL) | Date of Regularization Proposed | Remarks |
|-------|--|------------------------------------|------------------------|---|--|---|--|---|---|---------------------------------|---------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |

Sd/- Navin Mittal,
Commissioner.

// F.B.O. //

R. S. Nore.
Superintendent

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