GOVERNMENT OF TELANGANA
DEPARTMENT OF TECHNICAL EDUCATION

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
TELANGANA STATE :: HYDERABAD


Sub: Technical Education - Minutes of the Video Conference held by the Director of Technical Education, T.S., with Principals of Government Polytechnics on 02.08.2016 at 12.30 PM - Communicated – Reg

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While communicating the enclosed copy of Minutes of the Video Conference held by Director of Technical Education, T.S., with the Principals of Government Polytechnics on 02.08.2016 at 12.30 PM, all the officers and Principals of the Government Polytechnics are hereby directed to take up the follow up actions immediately.

Encl: As above

Sd/- Dr. M.V. REDDY
DIRECTOR

To

The Principals of all the Govt. Polytechnics under the control of TE department.
The Regional Joint Director (TE), Hyderabad.
The Secretary, SBTET, Hyderabad
Copy submitted to the Special Chief Secretary, Higher Education,
Telangana Secretariat, Hyderabad,
Copy submitted to the Special Secretary, (Sri. Rajashekar Reddy garu) C.M. Office,
Telangana Secretariat, Hyderabad.
Copy submitted to the Personal Secretary to Hon'ble Deputy CM & Minister for Education, Telangana Secretariat, Hyderabad.
Copy to all the officers in the O/o CTE, Telangana State, Hyderabad
Copy to the Stock File/ Spare.

//F.B.O//
MINUTES OF THE VIDEO CONFERENCE HELD BY THE DIRECTOR OF TECHNICAL EDUCATION, TS, HYDERABAD WITH PRINCIPALS OF GOVERNMENT POLYTECHNICS ON 02.08.2016 AT 12.30 PM ON FUNCTIONING OF GOVERNMENT POLYTECHNICS

The CTE reviewed the functioning of the Polytechnics with the senior officers of O/o the DTE, SBTET, CETCON and CGG and the Principals of Government Polytechnics on 02.08.2016 at 12.30 P.M.

The deliberations were held on admissions, Faculty Development Programme, Biometric Attendance, Academic Schedule, New Curriculum, Basic amenities; face lifting works, e-initiatives, Skill Development - industrial mapping - TASK.

Director of Technical Education gave introductory remarks stating that the present environment is good for water harvesting and Telangana Ku Haritha Haram. DTE also informed that the admissions are over, academic year in full swing, enrolment improved and academic results also improved.

The CETs are in full swing and complimented the staff worked in HLCs in a better way for smooth conduct of CETS.

DTE also stated that several reforms are taking place in SBTET such as revamping of Question Paper and Curriculum.

DTE also commended the efforts of OSD, Medchal with regard to the Programme conducted in collaboration with Lead India Society.

The following are the Decisions taken:

I. Admissions:

DTE reviewed the Status of the I year admissions into Government Polytechnics for the academic year 2015-16 after spot admissions and observed that enrolment is in Govt. Polytechnics-95%, in Aided Polytechnics-92% & in Private Polytechnics-67% . Out of 56 Govt. Polytechnics, 35 Polytechnics have achieved 100% enrolment. It is also observed that in courses where enrolment is poor, the secretary, SBTET is requested to examine and revamping the syllabus keeping in view if the market demand.

Action: Secretary, SBTET

II. Faculty position:

DTE reiterated that all steps were taken this year to commence the class work on 9-6-2016. Keeping in view of the previous experience and to make the student confident and competitive, there shall be minimum reasonable staff in each polytechnic for this purpose, deputation were already made and the adjustment of contract lecturers will be made by taking their options and postings will be made in the needy institutions, such that every institution shall have minimum faculty strength and this process will be completed within (4) days. The challenge for the faculty is that the students shall be imparted with sufficient knowledge skills and so as to make suitable entrepreneur or an employee.

Action: RJD/JD/AD(G)

DTE reiterated that no changes are allowed in deputation already made. Non-compliance in this matter, principals will be viewed seriously. In case of the staff who is deputed on rotation basis to long distance Govt. Polytechnics, their services will be recognized and at the time of transfers their place of choice for posting will be considered.

Action: Principals Concerned.

The Principals, GILT, Suryapet and GGV, Sec' bad are absent for the video conference. Certain Principals have attended from a centre other than their District Head quarters. If any Principal is unable to attend VC or desires to attend from any centre other than their district Head quarters shall take prior permission of DTE with justified reasons.

DTE reiterated that the lecturer or Senior Lecturer to visit DTE has to take prior permission of HOS, Principal and RJD.

Action: Principals
III. Basic Amenities – Repairs, Toilets:

DTE reiterated that the Principals of all Govt. Polytechnics shall take steps to upkeep their premises and provide basic amenities to the Students such as toilets with running water, RO Plant and painting and have a holistic plan. Administrative sanctions and necessary funds are provided and principals are permitted to utilize the services of civil engineering department in their polytechnic or nearby Polytechnic, in spite of that, it is observed that works are not started or at tender stage in many Polytechnics. Director further informed that senior officers will be making surprise visits to the polytechnics if any deficiency is found in providing basic amenities and up keeping the premises, the principal of that polytechnic will be held responsible. Action: Principals

The Principal, Govt. Polytechnic Warangal has informed that the Head of Civil Section (HCES) is not taking up the works citing that less amount is sanctioned. Director informed that the sanctions are accorded keeping in view technical sanction powers of HCES, Hence the works should be taken up immediately to the extent of sanctioned amount. If any, additional budget is required, the same will be sanctioned in due course on the request of the Principal.

IV. Haritha Haram and Water harvesting structure

Director reviewed the plantations done under Telangana Ku Haritha Haram and requested all the Principals to take necessary steps for survival of all plants by involving the students and staff. Further Director highlighted the importance of water conservation and requested the Principals to take up Water Harvesting Structures in all Polytechnics. Action: Principal, Warangal

V. Faculty Training:

Director explained about the importance of Quality Teaching and Teaching Methodology and requested Principals, HOS & Faculty should be role models in all the Institutions. Master trainers are prepared and they will provide training to Teachers in Pedagogy, Soft skills. Apex Training Body and regional Training Centres are being constituted for Effective faculty training. Action: Secretary, SBTET

VI. LESSON PLANNING:

The teachers shall program the lesson plan, they shall obtain the feedback randomly about their yesterday’s class in the next day of the class work. The questions about the previous class shall be asked preferably un attentive Students. The teachers shall be strict with attendance and give assignments as frequently as possible. Action: All Principals/HOS/SLS/Lect.

VII. E-Lessons & Student Activities:

The students activities based clubs shall be started without further delay. Students Entrepreneurship Clubs, Sports & Extra Curricular Activities club shall be started. Action: Principals

VIII. Skill Development – Industry Mapping - TASK:

A. Skill Development:

The DTE informed that there is a big gap between the skill part and academic part in curriculum and debate is good on at state level and national level.

1. Skill Development Group at Polytechnic level and at District level is to be formed comprising of Principals, SDC coordinators, TPOs and Student Advisors. Action: Principals

2. All the Government Polytechnics should establish SDCs. Detailed proposals, branch wise, in respect of new courses to suit to the industry may be sent to SDC Monitoring Cell, for releasing the budget. Action: Principals/AD(T), AD(K2)
3. A review meeting on this subject is planned in two weeks to identify the new courses in SDC. It is decided to take a view on merging of SDC Co-Ordination and TPO. The orientation shall be towards Soft Skills and Domain Skills, etc. 

Action: TPO/AD(T)

B. TASK:

4. Director, TASK is being addressed to extend the date of registration by two weeks i.e. 20.08.2016. The Program Manager of TASK explained the details about the skill training through TASK. He has also explained the various courses being offered in the sectorial Skills and the bodies to which the institutions shall affiliate and duration of the courses and fee concessions, etc., and the details of the TASK Website can be known through Dr. K. Ashok. DTE informed that if competent man power is there, investors will come. We can also use the subsidies for becoming an entrepreneur. 

Action: TPO/AD(T)

5. DTE has interacted with the student representatives from Nizamabad, Warangal to ascertain the need on the courses of TASK, SDC. Students also welcomed the need for registering for skill training through TASK. The DTE also reiterated that real learning is more than a certificate. The SDCs in collaboration with TASK shall be examined.

Action: TPO/AD(T)

Industrial Mapping:

1. The industries in the district relevant to the branch of engineering shall be identified, convinced and MOU shall be obtained. From head office level, the concerned higher authorities are being requested to instruct the industries at district level to co-operate in industrial mapping. 

Action: TPO/AD(T)

2. Students should be made a batch of 5-10 no. only depending on capacity of Industry & on mutual agreement. The lot system shall be used to selecting the candidates to a particular industry. Each batch shall be kept under an in-charge faculty. Attendance, timings of student at the Industry shall be monitored strictly by the BMA. Student shall present their training performance at the end, before their HOS, industry expert and one external examiner from other neighbouring Polytechnics, as part of final exam/assessment and Marks shall be based on the above performance. The DTE complimented the Principal, Govt. Polytechnic, Medchal for tying up with KLR Industries for internship. In case a particular branch is not available in that industry, it is being tied up nearby industry. DTE informed that there shall be continuous interaction between Industry and Students right from the 1st Year. The incharge shall visit the industry frequently to build the rapport.

Action: Principals

Sd/- Dr. M.V. REDDY
DIRECTOR

For DIRECTOR