

**GOVERNMENT OF TELANGANA
DEPARTMENT OF TECHNICAL EDUCATION**

Cir. Memo. No. T1/11195/ 2015

Dt:-22/08/2016

Sub:- TECHNICAL EDUCATION – The Training Initiative – Teaching and Non-Teaching staff training particulars of last five years – Requirement of 2016-17 – Called for –Reg.

Ref:- Lr.No.T2/508/2016, Dt: 08.08.2016, received From Dr. MCRHRDI, Hyderabad.

With reference cited above, All the Principals of Govt. Polytechnics of Telangana State are requested to submit following information, since Dr. MCR Human Resource Development Institute plans to take up department oriented need based training programmes during 2016-17.

- a) Need based training requirements for faculty of Technical Education.
- b) Developing training sub-plan for our department.

Implementing the training sub-plan will be taken up only if the desired information, in the form of consolidated report Teaching / Non-Teaching staff wise, the trainings undergone in the last five years and trainings needed in the 2016-17 is furnished, in the enclosed proforma.

The proforma in soft copy may be mailed to

1. adtrg.ts@gmail.com
2. dsgccc.sbtet@gmail.com

Encl: As above

Sd/- Dr. M.V. REDDY
DIRECTOR

To

The Principals of All Govt. Polytechnics under control of Department of Technical Education.

Copy to Secretary, SBTET, TS, Hyderabad.

Copy to RJD of Technical Education.

Copy to Director General, Dr. MCRHRDI, Hyderabad with a request to forward Training Calendar of 2016-17, if any, so as to sponsor/nominate our Teaching / Non-Teaching staff in time.

Copy to Stock File / Spare.

//F.B.O.//


SUPERINTENDENT
24/08/16

S. No.	Employee ID	Faculty name	Present Institution		DOB	Qualification	Trainings attended from 2011-12			Training Required during 2016-17
			A)Teaching	Code			Name	Name or Title	Duration (Days)	
		B)Non Teaching								

The above information shall match to the Vacancy Position being furnished by the Principals every month.

Sd/- Dr. M.V. REDDY
DIRECTOR

//F.B.O.//

M. V. Reddy
SUPERINTENDENT
24/05/16