GOVERNMENT OF TELANGANA
DEPARTMENT OF TECHNICAL EDUCATION

Cir. Memo. No. T1/11195/ 2015                          Dt:-22/08/2016

Sub:- TECHNICAL EDUCATION – The Training Initiative – Teaching
and Non-Teaching staff training particulars of last five years –
Requirement of 2016-17 – Called for –Reg.
Ref:- Lr.No.T2/508/2016, Dt: 08.08.2016, received From
Dr. MCRHRDI, Hyderabad.

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With reference cited above, All the Principals of Govt. Polytechnics
of Telangana State are requested to submit following information, since
Dr. MCR Human Resource Development Institute plans to take up
department oriented need based training programmes during 2016-17.

a) Need based training requirements for faculty of Technical Education.
b) Developing training sub-plan for our department.

Implementing the training sub-plan will be taken up only if the
desired information, in the form of consolidated report Teaching / Non-
Teaching staff wise, the trainings undergone in the last five years and
trainings needed in the 2016-17 is furnished, in the enclosed proforma.

The proforma in soft copy may be mailed to
1. adtrg.ts@gmail.com
2. dsccc.sbtet@gmail.com

Encl: As above                                          Sd/- Dr. M.V. REDDY
                                                  DIRECTOR

To
The Principals of All Govt. Polytechnics under control
of Department of Technical Education.
Copy to Secretary, SBTET, TS, Hyderabad.
Copy to RJD of Technical Education.
Copy to Director General, Dr. MCRHRDI, Hyderabad with a request to
forward Training Calendar of 2016-17, if any, so as to sponsor/nominate
our Teaching / Non-Teaching staff in time.
Copy to Stock File / Spare.

//F.B.O.//

SUPERINTENDENT
24.08.16
The above information shall match to the vacancy position being furnished by the principals every month.

<table>
<thead>
<tr>
<th>Training Required</th>
<th>During 2016-17</th>
<th>Teaching Requird</th>
<th>Organized By</th>
<th>Name of Title (Days)</th>
<th>Duration</th>
<th>Qualification</th>
<th>DOB</th>
<th>Name</th>
<th>Code</th>
<th>Present Institution</th>
<th>Faculty Name</th>
<th>Employee ID</th>
</tr>
</thead>
</table>