

**GOVERNMENT OF TELANGANA**

**OFFICE OF THE  
DIRECTOR OF TECHNICAL EDUCATION  
TELANGANA STATE :: HYDERABAD**

Memo.No.K3/10866/2015-Vol-II

Dated:09.12.2016

Sub: Technical Education - Minutes of the Teleconference held by the Director of Technical Education(I/C), T.S., with Principals of Government Polytechnics on 08.12.2016 at 3:00 PM –Communicated – Reg.

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While communicating the enclosed copy of Minutes of the Teleconference held by Director of Technical Education, Telangana, Hyderabad with the Principals of Government Polytechnics on 08.12.2016 at 3:00 PM, all the officers and Principals of the Government Polytechnics are hereby directed to take up the follow up action immediately.

Encl: As above

Sd/-U.V.S.N.MURTHY  
**DIRECTOR (I/C)**

To  
The Principals of all the Govt. Polytechnics under the control of TE Department.  
The Regional Joint Director (TE), Hyderabad.  
The Secretary, SBTET, Hyderabad.  
Copy to all the officers in the O/o DTE Telangana State, Hyderabad.  
Copy to Stock File/Spare.

//F.B.O//

  
SUPERINTENDENT

9/12/16

**MINUTES OF THE TELE CONFERENCE HELD BY THE DIRECTOR OF  
TECHNICAL EDUCATION (I/C) WITH HTE PRINCIPALS OF  
GOVERNMENT POLYTECHNICS/INSTITUTIONS ON 08.12.2016 AT  
3.00 PM FROM THE O/O DIRECTOR OF TECHNICAL EDUCATION**

The DTE(I/C), the officers of the DTE, RJDTE in the Jayashankar Conference Hall at the O/O DTE, and Principals of Government Polytechnics along with the concerned staff at their respective institutes have attended the Tele conference.

The following decisions were taken:

1. The DTE I/C reviewed the minutes of the Video conference held on 10.11.2016 from 1:30 to 3.00 PM.
2. DTE I/C reiterated that the Principals shall push up the expenditure of Budget distributed to the respective institutions during I and II QTR pertaining to exclusive schemes for SCs & STs (**Plan**), capacity building, sports & recreation and procurement under the Head of Account -520/521 purchases. The RJD, Hyderabad shall monitor the same and submit compliance weekly.

**Action: Principals & RJD (TE)**

3. In respect of the laptop the proforma invoice may be obtained by duly selecting make, Configuration and firm by the Principals with the committee of Head of Sections, not exceeding Rs 25,000/- for each laptop under amenities to SC/ST scheme. The purchase order shall not be placed until clearance is given from DTE as the scheme approval GO is to be obtained from Government.

**Action: Principals**

4. Certain principals have not yet drawn the amounts under 310/312 Head of Account pertaining to schemes for benefit of SC/ST students and they shall see that the amounts are credited to their PD/SB accounts.

**Action: Principals**

5. The Principals shall follow the instructions given by the RJD for sports meet.

**Action: Principals**

6. The BMAS is made mandatory by the Government and the Principals should follow the instructions given in Government memo 5733/UE/2015 of HE Department, Dated: 26-11-2016 and send the compliance report to the Head office.

**Action: Principals/Secretary SBTET / RJD (TE)**

7. The Staff position is reviewed and the RJD is hereby directed to sort out the issues of placing the staff on OD basis for smooth conduct of class work.

**Action: Principals & RJD (TE)**

8. DTE reiterated that, the results should be fairly improved during current academic year by proper means compared to the last academic year.

**Action: Principals**

9. The Principals are hereby directed to follow the cashless system in collection and payments of tuition fee, remuneration, etc.,

**Action: Principals**

10. The Principals should strictly follow procedures of Financial Code with respect to Financial matters.

**Action: Principals**

11. The OSDs shall also take the class work to cope up with deficiency of staff in academic interest.

**Action: Principals**

12. The Principals of 11 new polytechnics including Medchal shall follow the outsourcing staff guidelines issued on 10.10.2016.

**Action: Principals of 11 new Polytechnics**

Sd/- U.V.S.N.MURTHY  
**DIRECTOR (I/C)**

*U.V.S.N.*  
**For DIRECTOR**  
*9/12/16*