

**PROCEEDINGS OF THE COMMISSIONER OF TECHNICAL EDUCATION
TELANGANA: :HYDERABAD**

**PRESENT: Smt. A. VANI PRASAD, I.A.S.,
COMMISSIONER**

Procds No. FI/1313/2017

Dated: 25.02.2017

Sub:- TECHNICAL EDUCATION – ESTABLISHMENT – Academic and Financial Inspections of the Government Polytechnics for the year 2015-16 and 2016-17 – Orders – Issued – Regarding.

ORDER:

The CTE, T.S., Hyderabad has decided to conduct the inspection on the Academic activity and financial aspects of the Government Polytechnics in the State for the academic year 2015-16 and 2016-17, i.e., syllabus coverage, staff attendance, log books, remedial classes, unit tests, marks register, availability of laboratory facilities, upkeep and maintenance of equipment, conduct of lab classes, etc., and updation on all cash books, bank accounts, SBTET funds, budget releases, expenditure and DC bills and submission of Utilization certificates of MHRD Schemes, expenditure details of welfare plan schemes of SC & ST's with regards.

2. In view of the above, the CTE, T.S., Hyderabad is pleased to appoint following as members of inspection team to inspect the colleges:

Team No.	Name of the Inspection officers	Districts to be covered	Name of the Polytechnic	No of Polys	Remarks
1	Dr. G. Pochaiyah, Head of Section, QQ GPT, Hyderabad and Sri. K. Srikanth, Lecturer in ECE	Adilabad	(GPT, Adilabad) (GMR, Utnoor)	2	Vehicle hire charges for (3) three days will be paid.
		Manchiryal	(GPT, Bellampally)	1	
		Nirmal	(GPT Nirmal)	1	
		Nizamabad	(Nizamabad), (GPW, Nizamabad) (GPT, Kotagiri), (GPT, Nandipet), (GPT, Navipet)	5	
2	Sri P. Yellaiah, Joint Secretary, SBTET, Telangana, Hyderabad	Hyderabad	(DDGWTTI, Amerpet), (GPT, Masabtank), (QQGPT, Old City),)	3	Official Vehicle if not available may be hired
3	Sri. Md. Faheemuddin, DD (NT), and , Sri. K. Srinivas, AD (NT)	Hyderabad	(GGVI Sec'bad), (DSTC, Sec'bad), (GIOE, Sec'bad), (GIPT, Sec'bad)	4	Vehicle may be hired
		Rajanna Sircilla	(SRRRS GPT, Sircilla)	1	
		Karimnagar	(Dr BRAGMRPW, Karimanagar)	1	
		Jagityal	(GPT, Korula)	1	
4	Sri. B. Kutumba Sastry, DD (T), And Sri G.V.Rao, HCE, Q.Q. GP, Hyderabad Sri. N. Sreenath Rao, Senior Lecturer in ECE	Medak	(GPW, Medak), (GPT, Gomaram), (GPT, Chegunta)	3	Vehicle hire charges for (2) two days will be paid.
		Suryapet	(GPW, Suryapet), (GPT, Thirumalgiri)	2	
		Bhadradri Kothagudem	(GPT, Kothagudem)	1	
		Khammam	(GPT, Madhira)	1	
5	Sri. D. Linga Reddy, Head Finance, TEQIP – II and Sri. B. Venkateswarlu, Assistant Director (T)	Nalgonda	(GPT, Nalgonda) (GPT, Nagarjuna Sagar)	2	Vehicle hire charges for (3) three days will be paid.

Team No.	Name of the Inspection officers	Districts to be covered	Name of the Polytechnic	No of Polys	Remarks
6	Sri. G. Jayasekhar, DD(T) & Sri. Sadiq Naick, AD (T)	Mahabubnagar	(GPT, Mahabubnagar), (GPT, Kosgi)	2	Vehicle hire charges for (3) three days will be paid.
		Jogulamba Gadwal	(GPT, Gadwal) (GPT, Vaddepally)	2	
		Wanaparthy	(KDRGPT, Wanaparthy), (GPW, Pebbair)	2	
7	O.S.D.	Siddipet	(GMRGPT, Gajwel), (GPT, Siddipet), (GPW, Siddipet), (GPT, Cherial)	4	Official Vehicle may be Used or Hired
		Sanga Reddy	(SSGGPT, Zaheerabad), (GPT, Narayankhed), (GPT, Sangareddy), (GPT, Jogipet), (GPW, Jogipet)	5	
		Prof. Jayashankar Bhuppalli	(GPT, Kataram)	1	
8	Dr.R.Rambhupal Reddy, Dy.Secretary, SBTET, Telangana, Hyderabad and D. Tara Singh, Dy. Secretary, SBTET, Telangana, Hyderabad.	Yadadri	GPT, Yadagirigutta	1	Official Vehicle may be Used or Hired
		Jangoan	(GPT, Station Ghanpur)	1	
		Warangal (U)	(GPT, Warangal), (GPW, Warangal), (GVI, Warangal)	3	
		Warangal(R)	(GPT, Parkal)	1	
TOTAL				50	

3. The vehicle hire charges will be paid as noted. They shall make a night halt at the stations and complete inspections in one go. The purpose is to ensure effective monitoring and record keeping and financial procedures at institution level.

4. The inspection team shall complete the inspections by 4th March'17 and submit the constructive report on the agenda points and submit the report to the CTE, Hyderabad positively.

5. The above Officers are eligible for T.A. / D.A. as per rules.

**Sd/- A. VANI PRASAD
COMMISSIONER**

To
All the Officers / Staff Members mentioned above
Copy to all the Principal's of Government Polytechnics
with a request to update all the
relevant records and produce before the inspection team.
Copy to
The RJD TE, Hyderabad
Secretary, SBTET, Hyderabad
CTE Peshi

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R. S. 2002
SUPERINTENDENT

Rakesh

DRAFT AGENDA FOR INSPECTION TEAMS

The Inspection team members shall verify the following:

ACADEMIC (2016-17)

1. Syllabus Coverage,
2. Bio-metric Attendance of Students & Staff.
3. Log Books of Teachers,
4. Conduct of Remedial Classes,
5. Unit Tests papers,
6. Internal Marks Register,
7. Availability Of Laboratory Facilities as per Curriculum,
8. Upkeep And Maintenance Of Equipment,
9. List of Un-serviceable & Idle Equipment.
10. Conduct Of Lab Classes as per Curriculum,
11. Annual Physical Verification Status.
12. Basic Facilities Available.

FINANCIAL (2015-16 & 2016-17)

13. Updation Of All Cash Books,
14. Reconciliation of Bank Accounts,
15. SBTET Funds & D C Bills.
16. Budget Releases & Expenditures.
17. Submission Of Utilization Certificates of MHRD schemes
18. Expenditure details of Welfare Plan schemes of SC/STs along with issue Registers.
19. Genuine requirements of the Institution.

Sd/- A. VANI PRASAD
COMMISSIONER

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A. S. Rao
SUPERINTENDENT

A. S. Rao