GOVERNMENT OF TELANGANA
DEPARTMENT OF TECHNICAL EDUCATION

Cir. Memo. No. T1/11195/2015

Dt.: 19-08-2017

Sub:-- TECHNICAL EDUCATION – The Training Programme on
"Change Management" Scheduled from 29.08.2017 to
31.08.2017 (03 Days) Nominations called for by the
Dr. MCRHRDI, Hyderabad – Reg.

Ref:-- Lr. No. T2/401/MDC/VJ(GoI)/2017, Dt: 11-08-2017 received
from Dr. MCRHRDI, Hyderabad.

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In this connection, it is submitted that the Secretary SBTET, RJD (TE)
Hyderabad and all the Principals of Govt. Polytechnics of Telangana state are
hereby informed that Dr. MCRHRDI, Hyderabad is conducting Training
Programme on "Change Management" Scheduled from 29.08.2017 to
31.08.2017 (03 Days). They have requested to circulate the same among
Gazetted Officers and above and send nominations for the training
programme, of those who are interested and have not undergone this
programme earlier in the proforma enclosed to this office to take further
action in the matter. They may send the nomination to adtrg.ts@gmail.com
on or before 21-08-2017 in order to submit for Dr. MCRHRDI, Hyderabad.

Encl: Annexure I & II

Sd/- A. VANI PRASAD
COMMISSIONER

To
The Principals of All Govt. Polytechnics under control
of Department of Technical Education, Telangana State.
Copy to Secretary, SBTET, TS, Hyderabad.
Copy to RJD (TE), TS, Hyderabad.
Copy to Stock File / Spare.

//F.B.O//

SUPERINTENDENT
NOMINATION FORM

1. Programme title : Training Programme on “Change Management”

2. Name of the Institute : DR. MCR HRD INSTITUTE OF TELANGANA

3. Venue : Dr MCR HRD Institute of Telangana, Road No.25 Jubilee Hills, Hyderabad 500 033


5. Name of the Candidate (in Capital letters) :

6. SC/ST/OBC/OTHERS: 7. Date of Birth:

8. Designation: 9. Pay Scale:

10. Basic Pay: 11. Academic Qualification:

12. Professional Qualification:

13. Address for Communication:

14. Requirement for Accommodation:

FAX No: Phone No (O): Mobile No: Email:

Brief description of duties of the officer:

SIGNATURE OF THE CANDIDATE

TO BE FILLED IN BY THE SPONSORING AUTHORITY:

Certified that:
a. The particulars given above are correct
b. Due care has been taken of the training needs of the officer nominated with reference to his present/future duties viz-a-viz the contents of the course
c. The officer, if selected, will be relieved on full-time basis for attending the programme

ADDRESS FOR COMMUNICATION TO SPONSORING ORGANISATION

PIN: PHONE:
FAX: ____________________________

Ref. No. of
Sponsoring Authority
Place:
Date: ____________________________

Signature of the sponsoring Authority with Seal)
<table>
<thead>
<tr>
<th>Programme Title</th>
<th>Training Programme on “Change Management”</th>
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<tbody>
<tr>
<td>Venue</td>
<td>Dr MCR HRD Institute of Telangana, Road No.25 Jubilee Hills, Hyderabad 500 033</td>
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<tr>
<td>Duration</td>
<td>3-Days</td>
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<tr>
<td>Aim</td>
<td>The aim of the Program is to develop awareness of how to lead and navigate change for excellence in implementing new initiatives and programs of respective departments.</td>
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<tr>
<td>Level and type of participant</td>
<td>Gazetted Officers and above</td>
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<tr>
<td>Methodology</td>
<td>Lecture, Group activities / Discussions, Interactions, Psychological instruments, Exercises &amp; Films</td>
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<tr>
<td>Last date of receipt of Nominations</td>
<td>24th August, 2017</td>
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<td>The list of nominations to be sent to</td>
<td>Sri V. Jagdishwer, Senior Faculty, MDC Dr. MCR HRD Institute of Telangana, Road No.25 Jubilee Hills, Hyderabad 500 033 M: 9030005772 Email: <a href="mailto:vjagdishwer@merhrdi.gov.in">vjagdishwer@merhrdi.gov.in</a></td>
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