Sub: Technical Education - Minutes of the meeting convened by the Commissioner of Technical Education, T.S., Hyderabad to discuss about the various issues of the department with senior officers of the department on 05-08-2017 at her chambers in office of Secretary, TSPSC, Hyderabad – Reg.

3. Minutes of the meeting by CTE, TS, with senior officers of The department, Dt: 05-08-2017.

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With reference above letter cited, it is to inform that the Minutes of the meeting held by Commissioner of Technical Education, T.S., Hyderabad to discuss about the various issues of the department with senior officers of the department on 05-08-2017 at her chambers in office of Secretary, TSPSC, Hyderabad.

**Skill Development Centers:**

Distribution of Budget under Plan for the Year 2016-17 (D.H.520-Machinery & Equipment). The collection of fees the trainees in Skill Development Centre shall be discontinued with immediate effect as SDC is government funded scheme.

The Funds are allotted to Polytechnics to meet the expenditure towards guest faculty, Mentors, procurement of equipment etc., Hence Principals shall ensure that every student before completing the Diploma course from Polytechnic shall have at least two more certificates in skills other than the domain skills.

The funds allotted under different heads as follows:

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Scheme</th>
<th>Head of Account</th>
<th>Purpose</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Capacity/Building (SDCs- Apprentice Training, FDP/ICT/CG/IWI)</td>
<td>2203-00-003-25-04-280-284</td>
<td>Professional Services &amp; Other Payment as per Govt. norms</td>
</tr>
<tr>
<td>2</td>
<td></td>
<td>2203-00-003-25-04-520-521</td>
<td>Machinery &amp; Equipment</td>
</tr>
<tr>
<td>3</td>
<td></td>
<td>2203-00-003-04-270-271</td>
<td>Minor works of SDC</td>
</tr>
</tbody>
</table>
F.0/1

Copy to Stock File/Spares.
Copy to the R&D (TE), Telangana State, Hyderabad.
Copy to the Secretary, SSTET, Telangana, Hyderabad.
In the State of Telangana.
The Principals of all SDG Govt. Polytechnics/Institutions

To

COMMISSIONER
SDP - A, VANI PRASAD

Ends; As above

In their Polytechnics.

O/o CTE for further release of budget and take follow up action to start SDGS.

Heads: The Principals shall submit the requirement under above heads to the

It is further informed that budget is already released under above

- 2 -
GOVERNMENT OF TELANGANA
DEPARTMENT OF TECHNICAL EDUCATION

Minutes of the meeting by the Commissioner of Technical Education,
with senior officers of Department.

A meeting is convened by Commissioner of Technical Education, Telangana,
to discuss about the various issues of the department with senior officers of the
department on 05/08/2017 at her chambers in office of Secretary, TSPSC,
Hyderabad. Senior officers of department attended the meeting.

The following decisions were taken after detailed deliberations:

I. Amenities to Students

1. The principal shall take the following steps for better usage of Laptops
   procured under scheme “amenities to SC and ST students” during the year
   2016-17.
   a. Laptops shall be loaded with appropriate software preferably open
      source. If any authorized software is needed for course study, the
      same may be procured under amenities scheme.
   b. Laptops shall be distributed among sections concerned and kept in
      computer labs of section concerned under the control of lab in charge
      and made available to final year students for usage.
   c. Principals shall take steps for regular charging of laptops by providing
      charging points.
   d. Classes shall be conducted to final year students in handling and
      operating of laptop and one extra hour per week must be allotted.
   e. Under No circumstances Lap tops shall be allowed to be moved to
      other place. A staff member shall be kept in charge of Laptops. A
      daily register shall be maintained regarding the usage of lap tops.
   f. Final year students may be permitted to take the laptop one per batch
      for a restricted period for preparation of project work etc., on the
      request of project guide
   g. The Principals and OSD shall immediately take action for procuring
      Laptops so that all final year students are covered during the year
      2017-18.

Action: All Principals

II. Tech Fests and Awards

2. The Scheme “Tech Fests and awards” scheme shall be name as “SRUJANA”.

3. Small IT problems also shall be given as student topic in SRUJANA
   programme.

4. Training shall be given to Tech Fests Coordinators by inviting eminent
   faculty from IIITs, NITs etc to identify the student topics.

Action: Secretary SBTET
FOR COMMISSIONER
SD/A. VANI PRASAD

ACTION: DD (NT)

1. The RDD shall be deputed to the alumno to draw budget under Sub-
   Head 340.

ACTION: Secretary, SBTET

2. The request of Shri. P. Vellalakhi, RDD, TE, Hyderabad,
   convenes expenses towards academic and administrative inspection on
   10. Funds should be allocated by the Secretary, SBTET to RDD office to meet the
   10. Funds should be allocated by the Secretary, SBTET to RDD office to meet the

VI. OTHER ISSUES

ACTION: OSD/AD(K)

3. Authorities for paying the charges towards DWA authentication.
   BMA. A formal acceptance may be given to meet these
   9. A meeting shall be convened with CCG, UDA and TSIS to restore
   9. A meeting shall be convened with CCG, UDA and TSIS to restore

V. BIO METRIC ATTENDANCE

ACTION: Secretary, SBTET/RDD.

2018.

6. A committee with Principals shall be constituted to study about enrolling in
   8. A committee with Principals shall be constituted to study about enrolling in
   8. A committee with Principals shall be constituted to study about enrolling in

VI. INDUSTRY INSTITUTE INTERACTION

ACTION: OSD/2D

7. A SDC monitoring cell shall be constituted at CTE office.

ACTION: Principals

7. Domain Skills,

Polytechnics shall have at least two more certificates in skills other than this
ensure that every student before completing the Diploma course should
 Faculty, Mentors, Procurement of equipment etc., hence Principals shall
6. Funds are allotted to polytechnics to meet the expenditure towards least
   10. Funds are allotted to polytechnics to meet the expenditure towards least

ACTION: Secretary, SBTET/Principals

5. The collection of fees from the trainees in Skill Development Centers shall

If any.