GOVERNMENT OF TELANGANA
DEPARTMENT OF TECHNICAL EDUCATION

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
TELANGANA STATE:: HYDERABAD

Sub: Technical Education – Minutes of Meeting with the Principals of Government Polytechnics on deficiencies identified by the AICTE held on 22.12.2018 at RUSA Resource Center, Hyderabad – Communicated – Reg.


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The Minutes of Meeting held with the Principals of Government Polytechnics on deficiencies identified by the AICTE held on 22.12.2018 by the Commissioner of Technical Education, Hyderabad are herewith communicated to all the Principals of Government Polytechnics for necessary action.

All Principals of Government Polytechnics are directed to follow the minutes scrupulously.

Encl: Minutes of Meeting.

To
All the Principals of Government Polytechnics in the State.
Copy to RJD (TE), T.S., Hyderabad.

Signature valid
Digitally signed by NAVIN MITTAL IAS
Date: 2019.01.09 15:47:46 IST
Reason: Approved

COMMISSIONER

ASSISTANT DIRECTOR
Department of Technical Education
Government of Telangana, Hyderabad.
MINUTES OF THE MEETING HELD ON 22-12-2018 BY THE COMMISSIONER OF TECHNICAL EDUCATION WITH PRINCIPALS OF GOVT. POLYTECHNICS AT RUSA RESOURCE CENTER, HYDERABAD

The Commissioner of Technical Education, Telangana, Hyderabad conducted a review meeting with Principals of Government Polytechnics on 22.12.2018 from 11.00 AM to 6.30 PM in the RUSA conference hall on AICTE deficiencies & functioning of Government Polytechnics. AICTE SCRO also attended the meeting.

In the meeting, the CTE reviewed the status of deficiencies of AICTE communicated to the Principals of GPTs the following decisions are taken after thorough deliberations.

I. AICTE Deficiencies:
The deficiencies are classified into the following categories:

1. Deficiencies related to the academic matters such as student terminal ratio, faculty student ratio.
2. Library books
3. Amenities such as insurance, cafeteria etc.,
4. Infrastructural deficiencies
5. Others

1. Academics:

✓ Upgrading the existing English language lab by placing a multimedia PC.
✓ A circular shall be given immediately, for permitting the staff to undergo one-year MOOCS course through swayam in one semester, which does not require special permission.
✓ KOHA library software shall be downloaded immediately with Linux operating system.
✓ The compliance of 31 AICTE essential requirements shall be submitted before 5th January, 2019.

Student terminal Ratio (1:6):
✓ The number of computers available in each institute including laptops is reviewed. Wherever, there are deficiency in computers the same
may be compensated by the transferring the computers from GPTs, where there is excess. If still there is deficiency, then they may be procured from Budget.

✓ The internet connection with 32 MBPS shall be taken from local BSNL network.
✓ The TEQIP shall sign an MOU with all polytechnics for Reliance Jio-Wi-Fi network.

**Faculty student ratio:**

✓ The available ratio shall be worked out and wherever the deficiency, deputation shall be made.

2. **Library Books:**

✓ 50% of the books required can be met from e-books. If any shortfall is there, it shall be obtained from the donations /nearby engineering colleges, or from GPTs where they are in excess and can be transferred from nearby Government Polytechnics.

3. **Amenities:**

✓ Food safety certificate can be obtained from local food inspector
✓ It is decided to sign an MOU with Government Doctor (PHC) and provide 100 Sft. First aid room in all Polytechnics.
✓ The Principals are permitted to take building insurance not exceeding Rs. 20,000/- per annum.

4. **Infrastructure:**

✓ Ramp should be provided in the Ground floor of every polytechnic.
✓ The Government orders related to exemption of Occupancy certificate / exemption from local authorities to the Government buildings.
✓ All the rooms shall be displayed with sign boards such as board room, tutorial room, class room etc.,
✓ The Hostel building shall be taken into administrative area and the Hostel premises shall be utilised for boys common room / girls common room. The college attached mess shall be considered as cafeteria.
• Structural stability certificate can be obtained from the civil engineering department from the Government Polytechnics.
• Parking shall be provided earmarking space for parking of vehicles.

5. Others:
• The Senior most Principal of erstwhile District shall act as OMBUDSMAN for the polytechnics in the erstwhile District.
• In case of senior most Principal of the District is not available, the neighbouring district Principal will act as OMBUDSMAN.
• The list of Principals to be nominated as members of EVC shall be submitted to SCRO, AICTE, Hyderabad.
• In-charges shall be appointed for industry- institution cell
• General Notice Board and Departmental notice boards shall be provided.
• The following committees shall be constituted in every Polytechnics:
  ▪ Establishment of online grievance Redressal mechanism
  ▪ Establishment of Anti Ragging Committee
  ▪ Establishment of Grievance Redressal Committee
  ▪ Establishment of Internal Compliance Committee
  ▪ Establishment of committee for SC/ St
• A circular shall be given for the following items:
  ▪ Canteen / cafeteria
  ▪ Housekeeping
  ▪ Watch and ward
  ▪ Unserviceable articles
  ▪ As per the earlier circular, unserviceable articles shall be classified as and physical verification officer shall be nominated.