

GOVERNMENT OF TELANGANA  
DEPARTMENT OF TECHNICAL EDUCATION: HYDERABAD

Circular Memo No.1/Convenor/TSPOLYCET-2019

Date: -05-2019

Sub : TECHNICAL EDUCATION-TSPOLYCET-2019 Admissions – Private Polytechnics / II Shift Polytechnics in Pvt. Engineering Colleges - Conduct of Institutional Spot Admission for left over seats - Instructions issued.

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The Principals of Private Polytechnics / II Shift Polytechnics in Pvt. Engg Colleges in the State are informed that the Final Phase of web allotments for Admission into First Year Diploma Courses in Engineering / Technology for the Academic Year 2019-20 will be placed in the website on **10-06-2019**. The candidates were instructed to report at the respective Polytechnics latest by **12-06-2019**. The following guidelines are issued to the Principals to enable them to fill the vacancies during Institutional Spot Admissions. Principals are requested to adhere to the time schedule and guidelines prescribed here under.

1. The Principals are requested to thoroughly verify the original certificates of the candidate and collect one set of Xerox copies of the certificates.
2. List of allotted candidates and vacancy position after conclusion of the final phase web counselling will be placed in the website on 13-06-2019.
3. Candidates have been asked to report at the respective Polytechnics on or before **12-06-2019** without fail. Seats left unfilled at the end of final Phase are indicated in the vacancy position placed in website <https://tspolycetd.nic.in> <https://tspolycet.nic.in> .
4. Principals / Managements of the colleges shall verify the list of candidates allotted to the respective institutions in final phase of

counselling and shall not continue any candidate who are not present in the current list of allotments.

5. All the Principals are hereby informed to update the joining details of the candidates on or before **13-06-2019**.
6. Final vacancy position shall be displayed on the notice board for spot admissions. The Principals shall inform the candidates that Fee Reimbursement is not applicable to the candidates admitted under spot admissions.
7. In Private Minority Institutions and Singareni Collaries Polytechnic College, Mancherial Dist 50% of seats (Diploma seats) will be filled by the Convenor and 50% of seats are to be filled by the Management for which there is no fee reimbursement.
8. In Private Minority Institutions and Singareni Collaries Polytechnic College, Mancherial Dist where 50% of the seats are being filled by the Management shall follow the same guidelines and schedule given for the Spot Admissions. Special Observer will be deputed to supervise the admission activity.
9. Fill the vacancies with the candidates in the following order in the Institutional Spot Admissions.

(a) **First with Qualified candidates of TSPOLYCET- 2019** in order of merit, who have not taken admission so far and secured 35% aggregate marks with Mathematics as one of the subject in the qualifying examination X or its equivalent examination.

(b) **Secondly with the candidates not qualified in TSPOLYCET-2019** and passed SSC or its equivalent examination **in one attempt** with 35% aggregate marks with mathematics as one of the Subject in the qualifying examination in order of merit basing on the aggregate Marks out of 600/GRADE total.

- (c) **Finally with the candidates appearing for SSC advanced supplementary examination to be held in June 2019 / NIOS / TOSS/ APOSS** subject to the condition that candidate should have passed SSC advanced supplementary examination on declaration of results.

**NOTE:** (Candidates belonging to NIOS / TSOSS / APOSS / CBSE / ICSE / OTHER Examinations recognized as equivalent to SSC of Telangana Government should have passed all Subjects including Mathematics, Physics and Chemistry with minimum of 35% Marks in each subject for eligibility and to seek admission. In the above mentioned order 9 (a) (b) and (c) for spot admission).

Principals shall make sure of the eligibility criteria prescribed for admission before granting admission to the candidates into Polytechnics.

10. No candidate shall be admitted in spot admissions without verification of original Certificates.

**Principal shall obtain a declaration from the candidate as here under:**

**I declare that, I fulfil the eligibility criteria laid down for Admission into polytechnics and also certify that I am not suffering from any of the following diseases:**

- (a) Mentally retarded
- (b) Blindness
- (c) Deaf and Dumb
- (d) Chronic Heart, Lung, Kidney and Liver diseases
- (e) Muscular dystrophy.
- (f) I shall also not claim any compensation or concession in case of any accident / damage caused to me during

my course of study at the institution or at the place of training from the Principal of the Institution / Department of Technical Education, Government of Telangana.

Follow the rules of reservation and convert the seats from one reservation category to the other reservation category at each stage as mentioned in the Annexure. For fee details refer the notification of TSPOLYCET-2019 which is also available on the website <https://tspolycet.nic.in>

**FEE TO BE COLLECTED FROM CANDIDATES ADMITTED IN SPOT ADMISSION**

Fee Details	Private Polytechnics /
	2 <sup>nd</sup> Shift Polytechnics In
	Engg.Colleges
Tuition Fee	14900
Games Fee	100
Admission Fee	100
Syllabus Book	50
Board Recognition Fee[Payable Every Year]	250
Alumni Fee(Only At The Time of Admission)	100
<b>Total</b>	<b>Rs.15,500/-</b>

The following are the details of Fee to be paid by the candidates admitted under institutional spot Admissions. The Principals / Managements shall give an undertaking to debit the amount towards Fee of the Institutional spot admitted candidates from the Tuition Fee of Convenor allotted candidates to be remitted to the Principals Account.

**A) TSPOLYCET-2019 Qualified candidates**

**(I) For SC/ST Candidates**

Processing Fee	: Rs. 300 /-
Board Recognition Fee and Syllabus book	: Rs. 300/-

**Total Fee** : **Rs. 600** /-

**(II) For Other Candidates**

Processing Fee : Rs. 600 /-

Board Recognition Fee and Syllabus book : Rs. 300/-

**Total Fee** : **Rs. 900** /-

**B) Non-TSPOLYCET-2019 (Not Qualified) candidates**

**(I) For SC/ST Candidates**

TSPOLYCET-2019 Exam Application Fee : Rs. 200/-

Processing Fee : Rs. 300 /-

Board Recognition Fee and Syllabus book : Rs. 300/-

**Total Fee** : **Rs. 800/-**

**(II) For Other Candidates**

TSPOLYCET-2019 Exam Application Fee : Rs. 330/-

Processing Fee : Rs. 600 /-

Board Recognition Fee and Syllabus book : Rs. 300/-

**Total Fee** : **Rs. 1230** /-

**SCHEDULE**

**FILLING UP OF LEFT OVER VACANCIES UNDER SPOT ADMISSIONS INCLUDING 50% OF SEATS TO BE FILLED BY THE MANagements OF PRIVATE MINORITY INSTITUTIONS AND SINGARENI COLLARIES POLYTECHNIC, MANCHERIAL DIST:**

<b>S. No</b>	<b>Spot Admission Activity</b>	<b>Date</b>
1	Display of vacancies on notice board	14-06-2019
2	Commencement of Receiving applications	15-06-2019

3	Last date for receiving of applications	16-06-2019
4	Spot admission at Institutions	17-06-2019
5	Last date for uploading of spot admission candidate details through online	19-06-2019
6	Submission of Hard Copies of relevant certificates in person or through Registered Post to the Convenor TSPOLYCET-2019 Admissions, Sankethika Vidya Bhavan, Masab Tank , Hyderabad -500028	22-06-2019

### **UPLOADING SPOT ADMISSION DETAILS OF CANDIDATES.**

- The website <https://tspolycetd.nic.in> will be available on 18-06-2019 for uploading the details of the candidates admitted under institutional spot admissions.
- Ascertain the vacancies available and enter the details of spot admitted candidates.
- Take the print out of the details entered. Verify thoroughly for Candidates Name, Father Name, Category, SSC Hall Ticket, POLYCET Rank if any, branch of admission and other details. Make necessary modification if required and save the details. No further modifications are allowed after this.
- Take final printout of list of candidates and shall enclose the following hard copies as per the S. No in the list.

### **SEQUENCE OF DOCUMENTS TO BE ENCLOSED**

- Covering letter addressed to **the Convenor, TSPOLYCET-2019 Admissions, Sankethika Vidya Bhavan, Masab Tank, Hyderabad-500028.** The covering letter shall contain the following details.

- College Counselling Code :
  - Contact person name (Looking after admissions) with mobile no:
  - Details of spot admissions :
    - ✓ Number of candidates (SC/ST ) **qualified** in TSPOLYCET :
    - ✓ Number of candidates (others ) **qualified** in TSPOLYCET :
    - ✓ Number of candidates (SC/ST) **not qualified** in TSPOLYCET :
    - ✓ Number of candidates (others ) **not qualified** in TSPOLYCET :
- Certification by the Principal that the admissions made are as per the guidelines laid down in respect of local and non-local definition mentioned in presidential order.
- The following certificates (Xerox copies) of the candidates admitted under spot admissions.
- TSPOLYCET-2019 rank card (for qualified candidates).
  - S.S.C or its equivalent marks memo
  - Study certificate (IV to X)
  - Transfer Certificate (T.C)
  - Caste certificate (If applicable).

All the above certificates shall be attested by the Principal concerned with seal.

- Ratification of the candidates whose certificates are submitted alone will be considered and subsequent submission of certificates after due date will not be entertained.

**Last date for submission of hard copies (by Registered post or in person) : 22-06-2019.**

The Regional Joint Director (RJD) Technical Education, Telangana State is requested to depute special observer to the Minority Polytechnics and Singareni Collieries Polytechnic College, Mancherial Dist to supervise the Institutional Spot Admissions being conducted as before.

Navin Mittal, IAS  
CONVENOR, TSPOLYCET – 2019  
COMMISSIONER OF TECHNICAL EDUCATION

Encl:

1. Annexure: Guidelines to fill vacant seats under Spot Admissions.
2. List of minority colleges.

To the Principals of all Private Polytechnics

Copy to RJD (TE), Hyderabad for favour of information and to depute the staff for Spot Admissions to Minority Polytechnics and Singareni Collieries Polytechnic College, Mancherial Dist.

Copy to the Secretary, SBTET, Telangana State, Hyderabad for favour of information.