

GOVERNMENT OF TELANGANA  
DEPARTMENT OF TECHNICAL EDUCATION

From Navin Mittal, IAS Commissioner of Technical Education, 2nd Floor, Vidya Bhavan, Nampally, Hyderabad	To The Registrars of Jawaharlal Nehru Technological University, Hyderabad / Osmania University / Kakatiya University / Mahathma Gandhi University / IIIT, Basar
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Sir,

Sub:- Academic- T.E. – University / Constituent / Affiliated Professional (Engg/Pharmacy/MBA/MCA)/ Colleges (including IIIT, Basar) - Prevention on Corona virus (COVID-19) – Precautionary measures to prevent the spread of Corona Virus - Everyday Action Taken Report (ATR) – Situation Report – Instructions – Issued – Reg.

- Read:-
1. G.O. Rt.No.4, Revenue (Disaster Management-II) Dept., Dt.14.03.2020, read with Govt. Memo No.1215/MC/A1/2020, Higher Education(MC) Dept., Dt.15.03.2020 with Endt No.CTE-ACD1/GPTs/9/2020 –Academic-I, Dt:15-03-2020
  2. Review Meeting held by Special Chief Secretary, Higher Education Dept., Dt:16.03.2020
  3. This Office Circular Memo No. CTE-ACD1/GPTs/9/2020 –Academic-I, Dt:03-03-2020

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In terms of the Orders of the Government 1<sup>st</sup> read, instructions have already been issued that all the Govt./Aided/Private Polytechnic Colleges and Engineering / Professional (Engg/Pharmacy/MBA/MCA)/Universities (including IIIT, Basar) Colleges in Telangana State shall remain closed till 31.03.2020 as part of certain precautionary measures to prevent the spread of Corona Virus (COVID-19) in the State. Further, in pursuance of instructions issued in the review meeting 2<sup>nd</sup> read, the Registrars of the Universities at the address entry are hereby informed to furnish a compliance report in the following Format every day so as to ensure that none of University / Constituent / Private / Professional (Engineering / Pharmacy / MBA / MCA) Colleges, is functioning in adherence to the instructions issued under ref.1<sup>st</sup> read:-

Date	Name of the University	No.of University / Constituent Colleges	No.of Affiliated Private Professional (Engineering / Pharmacy / MBA / MCA) Colleges	No.of University / Constituent Colleges functioning	No.of Affiliated Private Professional (Engineering / Pharmacy / MBA / MCA) Colleges functioning	If any College under column (3) & (4) is functioning in deviation of Govt. orders, action taken against them
(1)	(2)	(3)	(4)	(5)	(6)	(7)

2. Further, in the review meeting 2<sup>nd</sup> read, it has been clarified that as a rule all students must be vacated from the colleges /hostels concerned, however, the Managements of Professional (Engineering / Pharmacy / MBA / MCA) Colleges shall take steps to keep skeleton staff for the maintenance and up-keeping of the premises / regular administration work / sanitation on some rotation / roster basis so as to ensure that all the staff members are working on rotation basis equitably. Similarly, in respect of University / Constituent Colleges, all the staff and faculty members may be identified to work on rotation basis in order to take care of regular administration, scheduled University Examinations and development works in progress, duly following social distancing / personal hygiene measures already issued under ref.3<sup>rd</sup> read.

3. The Registrars of the respective Universities are hereby informed to submit the situation report in the format given above in Para-1 on daily basis, duly marking a copy to the Special Chief Secretary, Higher Education Department, Hyderabad.

4. The receipt of this letter shall be acknowledged.

(This has the approval of Commissioner of Technical Education)

Signature valid

Digitally signed by GUNDALA  
GIRIBABU  
Date: 2020.03.18 18:06:50 IST  
Reason: Approved

For Commissioner

Copy submitted to the Special Chief Secretary, Higher Education Department, Hyderabad for information.

Copy to the Secretary, TSCHE, Hyderabad for information and necessary action.