

GOVERNMENT OF TELANGANA

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
TELANGANA :: HYDERABAD.

CIRCULAR MEMO

Sub:-Technical Education- Establishment- Staff who are working
as Office Superintendents/Hostel Managers in Govt.
Polytechnics/Institutions- Certain Instructions – Issued.

All the Principals / OSDs of Govt. polytechnics/Institutions are hereby informed that wherever either Office superintendent or Hostel Manager is working the OS/ HM concerned have to look after duties of both Office superintendents and Hostel Managers. Further, Hostel Managers should route their files through Administrative Officer of the Institutions to the Principal wherever the post of A.O is sanctioned /available for smooth running of the Hostels.

Accordingly, the Principals/OSDs of Govt.polytechnics/Institutions are instructed to take further necessary action in this regard.

(This has the approval of the Commissioner of Technical Education)

Signature valid
Digitally signed by: T. C. B. D. U.
Date: 2020.07.26 18:18:22 IST
Reason: Approved

For Commissioner

To:
The Principals/OSDs of All the Govt. polytechnics in the state

T. C. B. D. U.

T. C. B. D. U.
ASSISTANT DIRECTOR

**Department of Technical Education
Government of Telangana, Hyderabad.**

P.M.