

**GOVERNMENT OF TELANGANA
DEPARTMENT OF TECHNICAL EDUCATION**

**Office of the
Commissioner of Technical Education
Telangana::Hyderabad**

C I R C U L A R M E M O

Sub : Technical Education – Govt. Polytechnics – Extension of e-office to the Heads of Sections, Sr. Lecturers and Lecturers – Data required for e-office - Called for - Reg.

Ref : Cir. Memo No.CTE-ICT/eoff/1/2018-ICT Sec, Dt.26-10-2018

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The e-office is in implementation in all Govt. Polytechnics in the State for quick and transparent disposal of files at all levels from 19-11-2018. Now, it is decided to extend the e-office facility to the Heads of Sections, Senior Lecturers and Lecturers working in the Govt. Polytechnics without Digital Signature Certificates (DSCs). Therefore, the Principals/OSDs of all Govt. Polytechnics are directed to submit the details, required for e-office, of the faculty including Contract Lecturers working in their Polytechnics through the Google form link given below.

<https://forms.gle/5GR7caJenhtVLq8N9>

The receipt of the memo shall be acknowledged.

(This has the approval of the CTE)

Signature valid

Digitally signed by SWAMY
AVULA
Date: 2020.10.17 14:40:55 IST
Reason: Approved
For COMMISSIONER

To:
The Principals/OSDs of all Govt. Polytechnics.