

GOVERNMENT OF TELANGANA
DEPARTMENT OF TECHNICAL EDUCATION

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
TELANGANA :: HYDERABAD

Sub: Technical Education - T & P Section - Virtual Training Program being conducted by Dr. MCRHRDI, Hyderabad - Nomination called for - Reg.

Ref: Lr. No. T2/CPA/Dr. RM/140/2020, Dt: 02.01.2021 from The Director General (FAC) & Prl. Secy. to Govt. of Telangana, Dr. MCRHRDI, Hyderabad received through mail.

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Vide reference cited above, the Director General, Dr. MCRHRDI, Hyderabad requested this office to send the nominations of the participants for Virtual Training Programme on "Departmental inquires under TSCS (CCA) Rules for Senior Executives in Telangana State".

Sl. No.	Name of Course	Duration	Last date for submission of nominations	Name of the Course coordinator	Level and type of Participants
1.	Virtual Training Programme on "Departmental inquires under TSCS (CCA) Rules for Senior Executives in Telangana State".	21.01.2021 to 23.01.2021	11.01.2021	Dr. K. Suresh Kumar Phone No: 23557583, 23548487,Ex:484 Mobile : +91 90325 62234 / 86862 10692 Email: dr.mcrhrditcpa@gmail.com / sureshkumark@mcrhrdi.gov.in	Principals of GPTs and the officers of O/o CTE, SBTET, Telangana

In this connection, the interested Principals of GPTs and the officers of O/o CTE, SBTET, Telangana are hereby informed to submit their nominations for the Training Program in the **Proforma** enclosed and send to this office, on or before 08.01.2021 respectively to take further action in the matter. They may send the nomination to mail ID: adtrg.ts@gmail.com to submit the same to Dr. MCRHRDI, Hyderabad and the nominated candidates shall attend the training program online by using desktop computer / laptop / Smart phone through the link provided to them from time to time.

The receipt of this memo shall be acknowledged.
(This has the approval of the CTE, Telangana)

Signature valid

Digitally signed by A SWAMY
Date: 2021.01.07 14:22:52 IST
Reason: Approved
TOP COMMISSIONER

To
The Principals of all Govt. Polytechnics under control of the Department of Technical Education, Telangana.
Copy to the Secretary, SBTET, T.S., Hyderabad.
Copy to the Director, Dr. MCRHRDI Institute, Road No. 25, Jubilee hills, Hyderabad.



**Dr. MCR HUMAN RESOURCE DEVELOPMENT INSTITUTE OF TELANGANA
GOVERNMENT OF TELANGANA**

Road No.25, Jubilee Hills, Hyderabad - 500 033, Fax: 040 - 23557584

From
The Director General (FAC) &
PrI. Secy. to Govt. of
Telangana, Hyderabad

To,
All the District Magistrates &
District Collectors of Telangana &
Head of Departments of Telangana

Letter No.T2/CPA/Dr. RM/140/2020, Dated:02.01.2021

Sir/Madam,

Sub: Dr. MCR HRD Institute of Telangana– Trainings-Centre for Public Administration (CPA)- Virtual Training Programme on Departmental inquires under TSCS (CCA) Rules for Senior Executives in Telangana State (DoPT, GoI Sponsored Programme) from 21.01.2021 to 23.01.2021– Nominations invited – Reg.

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Dr. MCR Human Resource Development Institute is organizing a three day **Virtual Training Programme Sponsored by DoPT, GoI on “Departmental inquires under TSCS (CCA) Rules for Senior Executives in Telangana State” from 21.01.2021 to 23.01.2021** from the Institute located at Road No.25 Jubilee Hills, Hyderabad 500 033.

2. A brief information about the aim of the programme and level of participants to be nominated along with the Name and contact details of the Course Coordinator are given at Annexure-I.
3. Nominations are invited from your Department for the above programme. Nominations may please be sent in the prescribed form enclosed (Annexure II) including the whatsapp number on or before **19.01.2021**. Early communication of nominations will facilitate this Institute to make the necessary pre-training arrangements.
4. Necessary instructions may be given to the concerned officer dealing with training in your Department/ District to contact the Course Coordinator for any further information.
5. **The nominated candidates shall attend the training programme online by using desktop Computer/Laptop/Smart phone through the link provided to them time to time.**

Yours faithfully

Dr. Ravulapati Madhavi,
Assoc. Prof. of Law, Head-CPA
For Director General

Encl : Annexure. I & II

Dr. MCR HRD Institute
Road No.25, Jubilee Hills, Hyderabad-500 033.

Annexure-I

Programme Details
(to be filled by the Course Coordinator)

S.No.	Item of Programme	Details
1	Title of the Programme	Virtual Training Programme on Departmental inquires under TSCS (CCA) Rules for Senior Executives in Telangana State
2	Duration	3 days
3	Dates	from 21.01.2021 to 23.01.2021
4	Aim & Objectives	1) Describe the process of Conduct departmental enquires 2) State the role of enquiry officer
5	Level of Participants	All Gazetted level officer
6	Last date for receipt of nominations	19.01.2021
7	Name & Designation of the Course Coordinator	Dr. K. Suresh Kumar, Jr. Faculty, CPA
8	Contact details of the Course Coordinator (Land line with extension no., mobile number and e-mail ID)	Dr. MCR HRD IT Road No.25, Jubilee Hills Hyderabad - 500 033 Phone No: 23557583, 23548487,Ex:484 Mobile : +91 90325 62234 / 86862 10692 Email: dr.mcrhrditcpa@gmail.com / sureshkumark@mcrhrdi.gov.in

Dr. MCR HRD Institute
Road No.25, Jubilee Hills, Hyderabad-500 033.

Annexure-II

Nomination Form

S.No.	Item	Details
1	Name of the nominated	
2	Mobile No. (Whatsapp No.)	
3	Date of Birth	
4	Designation in present post	
5	Cadre	
6	Academic qualifications	
7	Professional qualifications	
To be filled by the sponsoring authority		
Certified that		
a)	The particulars given above are correct	
b)	Due care has been taken about the training needs of the officer nominated with reference to his/her present/future duties vis-à-vis contents of the course	
c)	The officer, if nomination is confirmed, will be relieved on full time basis to attend the training programme.	
Address for communication to the Nominating authority		
	Name	
	Full postal Address	
	Landline No.	
	Fax No.	
	Mobile No.	
	E-mail ID	
Signature of Nominating Authority with Seal		
	Reference No. of the Nominating authority	