GOVERNMENT OF TELANGANA
DEPARTMENT OF TECHNICAL EDUCATION

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
TELANGANA STATE :: HYDERABAD


Dated: 05.07.2016

Sub: Technical Education - Minutes of the Video Conference held by the Director of Technical Education, T.S., with Principals of Government Polytechnics on 01.07.2016 at 01:00 PM - Communicated – Reg

While communicating the enclosed copy of Minutes of the Video Conference held by Director of Technical Education, T.S., with the Principals of Government Polytechnics on 01.07.2016 at 01:00 PM, all the officers and Principals of the Government Polytechnics are hereby directed to take up the follow up actions immediately.

Encl: As above

Sd/- Dr. M.V.REDDY,
DIRECTOR

To,

The Principals of all the Govt. Polytechnics under the control of TE department.
The Regional Joint Director (TE), Hyderabad.
The Secretary, SBTET, Hyderabad
Copy submitted to the Special Chief Secretary, Higher Education,
Telangana Secretariat, Hyderabad,
Copy submitted to the Special Secretary, (Sri. Rajashekar Reddy garu) C.M.
Office, Telangana Secretariat, Hyderabad.
Copy submitted to the Personal Secretary to Hon’ble Deputy CM & Minister for Education, Telangana Secretariat, Hyderabad.
Copy to all the officers in the O/o CTE, Telangana State, Hyderabad
Copy to the Stock File/ Spare.

//F.B.O//

Md. Sadiq nain
For Director
MEMO NO.K3/10866/2015-Vol-II

MINUTES OF THE VIDEO CONFERENCE HELD BY THE DIRECTOR OF TECHNICAL EDUCATION WITH PRINCIPALS OF GOVERNMENT POLYTECHNICS ON 01.07.2016 AT 01.00 PM ON FUNCTIONING OF GOVERNMENT POLYTECHNICS

The CTE reviewed the functioning of the Polytechnics with the senior officers of O/o the DTE, SBTET, RJDTE, CETCON and CGG and the Principals of Government Polytechnics on 01.07.2016 at 01.00 P.M.

The officers absent are: 1) Sri K. Chakravarthy, Principal GGVl, Warangal
2) Sri J. Susheel Kumar, Principal (FAC), GPW, Medak 3) Sri G. Ravikantha Reddy, Principal (FAC), KDRGPT, Wannaparty without prior permission or Leave. They will state the justified reasons, if any for their unauthorised absence for taking further necessary action.

The deliberations were held on admissions, Faculty Development Programme, Biometric Attendance, Academic Schedule, New Curriculum, Basic amenities; face lifting works, e-initiatives and Placement of faculty.

The following are the proceedings of the UC:

I. **Admissions:**
   CTE reviewed the Status of the I year admissions after 1st counselling And directed that the second phases of admissions shall be completed by 8th and entire admission process shall be completed by 15.07.2016 so as to avoid the loss of working days dropping of high percentage dropouts.

II. **Placement of faculty:**
    CTE reminded that the class work is commenced from 09.06.2015. CTE informed that there shall be minimum reasonable staff in each polytechnic for this purpose, deputation were already made and the adjustment of contract lecturers will be made by taking their options and posting in the needy institutions, such that every institution shall have minimum faculty strength and this process will be completed in 2 days.
    DTE reiterated that no changes are allowed in deputation already made. Noncompliance principals will be viewed seriously. In case of this staffs who is deputed on rotation basis to long distance Govt. Polytechnics, their services will be recognized and at the time of transfers their place of choice for posting will be considered.
    DTE reiterated that the lecturer or Senior Lecturer to visit DTE has to take prior permission of HOS, Principal and RJD.

III. **Faculty Development Programme:**
    DTE informed that the (32) master trainers are trained in Pedagogy; they are imparted in soft skills under TOT. Additional inputs to be given for master trainers in Pedagogy & Soft Skills shall be identified and the Secretary, SBTET, shall take necessary steps in identifying trainers. By the end of July, all the 700 lecturers in both skills shall be completed.
    There shall be an Apex body at Board Level & Regional Training Centres shall be started at Hyderabad, Nizamabad, and Warangal. One officer of the Board shall look after the activities of Regional Training centre.
    The training shall be arranged not only for teaching staff but also for non teaching staff. While providing training in soft skills by master trainers in soft skills, the mentors of outsourcing agency, shall assist the master trainers @ 2 mentors for each centres.
DTE reiterated that reforms in providing Qualitative Technical Education are being taken up in a big way and every officer has to take it as a yagnam.

IV. Biometric Attendance System:
To infuse self-discipline, Biometric Attendance System is introduced in all Polytechnics. Reforms are taken up examination system to make student confident. CGG is requested to prepare software in such a way that students and staff wise attendance abstract for entire year shall be generated. This will be taken as base for determining the eligibility of students for ensuing exams.

CGG is here by requested to provide necessary provisions to principals, in recording in- time of staff.

DTE reviewed the last week performance of all the institution and those institutions which have poor biometric attendance shall improve, consolidate and strengthen by adding more instruments and fully operational before 10th July’2016.

V. E-Initiatives:
The Principals shall use the E-Class room facility duly making the LCD Projector, CPU fully functional and put in use with existing e-content in the form of CD. The Secretary, SBTET shall monitor the same.

Lecturer/ Sr. Lecturer & Lab attender shall be trained as technicians for LCD Projectors and CPU

Development of e-content as per C-16 Curriculum and updating as per C-14 Curriculum shall be taken up immediately.

E-Library facility shall be provided by purchaser reputed magazines and journals immediately.

VI. Face-lifting works and Telanganaku Haritha Haram

DTE reviewed the face lifting works taken and commended Principal, SGM GP, Abdullahpurmet for completion of works and directed others to take up work immediately. The Principals shall take THH program in a big way in consultation with District authorities.

DTE directed that whenever HOS are reported the Senior Lecturer acting as FAC shall hand over the campus charge of Principal to the Sr. HOS.

The DTA shall be addressed regarding the passing of bills pertaining to Non-Govt. Funds.

VII. The principals shall take prior permission of CTE only, if they are unable to attend the VC or any official meetings.

Sd/- Dr. M.V. REDDY
DIRECTOR

M/s Sadiq Maim