GOVERNMENT OF TELANGANA
TECHNICAL EDUCATION DEPARTMENT

From
Dr. M. V. Reddy, IAS,
Director(FAC)
Technical Education Department,
Telangana, Hyderabad

To
The Chief Secretary to Govt.,
Government of Telangana,
Hyderabad.


Sir,

Sub:-Techinal Education—Handing over the charge of the post of Director,
Technical Education Department to Sri U.V.S.N. Murthy, Officer
on Special Duty(Joint Director) (Admin), –Regarding.


@ @ @

In pursuance of the orders issued in the reference cited, I have handed over
the Charge of the post of Director, Technical Education Department to
Sri.U.V.S.N.Murthy, Officer on Special Duty (Joint Director) (Admin) on
11.10.2016 F.N. A copy of the CTC is enclosed herewith.

Yours faithfully,

Encl:- As above

(Dr. M. V. REDDY)

Copy to:
The Special Chief Secretary to Govt., Higher Education Dept., Telangana,
Hyderabad
The Principal Secretary to Govt., Genl.Admin.(Spl.A)Dept., Secretariat, Telangana,
Hyderabad
The Accountant General, Telangana, Hyderabad.
The Pay & Accounts Officer, Telangana., Hyderabad.
The Regional Joint Director(TE),Hyderabad.
The Secretary, State Board of Technical Education & Training, Hyderabad
All the Principals of Government/Aided/Private Polytechnics
CERTIFICATE OF TRANSFER OF CHARGE

Headquarters: Hyderabad
Post: Director(FAC), Technical Department,
Orders under which transfer of charge made:


For use in Audit office entered in A/r
Entered in L/Actt.

Issued

<table>
<thead>
<tr>
<th>RELIEVED OFFICER</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Name and Initials (block letters)</td>
</tr>
<tr>
<td>2. (I) If proceedings on leave:</td>
</tr>
<tr>
<td>a) Duration of leave:</td>
</tr>
<tr>
<td>b) Address during leave</td>
</tr>
<tr>
<td>c) Place at which leave salary is drawn</td>
</tr>
<tr>
<td>(II) If retiring or if proceeding on leave preparatory to retirement and if it is proposed to draw the P.F.money immediately whether application for withdrawal of P.F.money has been sent to the A.G.</td>
</tr>
<tr>
<td>Or</td>
</tr>
<tr>
<td>(III) If transfer</td>
</tr>
<tr>
<td>a) Post</td>
</tr>
<tr>
<td>b) Station to which transferred</td>
</tr>
</tbody>
</table>

3. Certified that I have brought up to date all the CRs and handed over to my successor for which I am the initiating officer:

4. SIGNATURE:

(Dr. M. V. REDDY)

5. Official designation if only holding charge in addition to other duty:
For use in Audit office, PAO's office in Case of All India Service Officer, etc.

Entered in A/r
Entered in H/s joining time admissible:
Joining time taken
Pay slip issued:

Auditor

| RELIEVING OFFICER |  
|--------------------|---
| 6. Name & initials (Block letters)  | SRI. U.V.S.N.MURTHY, M.Tech  
|  | Officer on Special Duty  
|  | (Joint Director)(Admin)  
| 7. (I) Whether returning from leave | --  
|  | (II) If so, place at which orders of postings were received:  
|  | (III) If not, from what:  
| | a) Post  
| | b) Station transferred  
| | c) Date of relief at old station  
| 8. I have taken all the confidential reports upto date from my predecessor. | --  
| 9. SIGNATURE: |  
|  | (U.V.S.N.MURTHY)  
| 10. If only holding charge in addition to other duty: | OFFICER ON SPECIAL DUTY(JONT DIRECTOR) (ADMIN)  
| | a) Official designation of relieving officer:  
| | b) Name of the officer posted (if known) |