<table>
<thead>
<tr>
<th>S.N. No.</th>
<th>Name of The Scheme</th>
<th>HEAD OF ACCOUNT</th>
<th>B.E. Provisio n 2016-17</th>
<th>No. of Beneficiaries</th>
<th>Target</th>
<th>Remarks</th>
<th>Procedure laid in</th>
</tr>
</thead>
<tbody>
<tr>
<td>2</td>
<td>Conduct of Remedial Classes to Polytechnic Students SCs &amp; STs Students</td>
<td>2203-00-105-11-11-310-312</td>
<td>100</td>
<td>8452</td>
<td>All Students (1st, 2nd &amp; 3rd Year Students)</td>
<td>1st, 2nd &amp; 3rd Years Coaching may be provided to students with remedial coaching / bridge classes/ skill development/ coaching for competitive exams / soft Skills etc with faculty and by inviting experts from industry etc</td>
<td>G.O Ms.No. 37 dated 24-06-2002 of Higher Education (TE.1) Department</td>
</tr>
<tr>
<td>3</td>
<td>Project work and Industrial visits for SC &amp; ST Students</td>
<td>2203-00-105-11-13-310-312</td>
<td>100</td>
<td>5635</td>
<td>All Students (2nd &amp; 3rd Year Students)</td>
<td>To Provide Support for Project work and TA and DA for Industrial Tour for Industrial Visits</td>
<td>CTE's Memo No. B1/18028/2012 Dated 17-07-2013</td>
</tr>
<tr>
<td>4</td>
<td>Special nutritious food for SC and St students in GMR Polytechnics</td>
<td>2203-00-105-11-21-310-312</td>
<td>150</td>
<td>1440</td>
<td>All Students (1st, 2nd &amp; 3rd Year Students)</td>
<td>To Provide nutritious food to Hotel students of 3 GMR Poly for SC and STs</td>
<td>CTE's Memo No. B1/18028/2012 Dated 17-07-2014</td>
</tr>
</tbody>
</table>
GOVERNMENT OF ANDHRA PRADESH
OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
ANDHRA PRADESH::HYDERABAD


Sub:- TECHNICAL EDUCATION - Purchases - Procurement of different Items i.e., Equipment / Materials / Furniture etc., to the Govt. Polytechnics / Institutions - Implementation of procedure - Certain instructions issued

2) G.O.Ms.No.489, Finance (TFR.I) Department Dated 08-12-2008.

***

Government in the G.O under reference 1st cited has delegated financial powers to the Head of the Departments regional officers etc. in respect of certain common items of expenditure. Further in G.O under 2nd cited government has issued amendment orders to APFC Volume-I Rules and Instructions governing the purchase of Stores – Rule III-7 under article 125 APFC.

In the above circumstances the Commissioner of Technical Education is pleased to delegate the following financial powers, purchase procedures and instructions for governing purchase of stores with respect of Government Polytechnics/institutions.

I. Purchase Procedures:

A. Constitution and Composition of Purchase committee:

The Principal has to constitute an "Institutional Purchase Committee" (IPC) in every Government Polytechnic with following composition for Assessment of the requirement and purchase of the materials for the Polytechnic:

1. Principal Chairman
2. All the Head of sections Members
3. Stores Officer Convener

B. Assessment of the requirement:

1. The Principal shall circulate a letter to all the Lab / Workshop in Charges in the beginning of the academic year seeking the need based requirement.
2. The Principal shall keep all the requirement letters in the custody of Stores officer (HMES or any Head of Section).
3. The Principal shall conduct a meeting of institutional purchase committee to verify / assess the requirement, subject to availability of funds under various Heads before calling tenders.
4. The Minutes of the Committee shall be recorded in a separate Register to be maintained by Stores officer for this purpose. After assessing the requirement the principal shall take steps for calling the tenders / Quotations.

5. The Principal and Stores officer with the assistance of store keeper shall take steps for procurement of items as per the financial limits

C. Rules and instructions governing the Purchase of Stores:

1. **Methods of Purchase:**

   The Principals can procure the Items in the following Methods:

   1. By invitation of Tenders
   2. Rate contract certificate holder (with DGS&D/Industries Dept
   3. Government Departments / undertakings
   4. Firms authorized by Government

   **Purchase Procedures**

   In the Government G.O. 2nd cited amendment was issued by government to existing Rules and instructions governing the Purchase of Stores under Article 125 APFC Vol I.

   **Purchase procedures for utilizing the funds available with institutions including to Government budget/ MODROBS/ Central assistance schemes.**

<table>
<thead>
<tr>
<th>S.No.</th>
<th>Procedure</th>
<th>Existing procedure</th>
<th>Revised Purchase procedure</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Open Tender</td>
<td>When the estimated order exceeds Rs. 5000/-</td>
<td>When an estimated order value exceeds Rs. 1.00 Lakh</td>
</tr>
<tr>
<td>2</td>
<td>Limited Tender</td>
<td>When the estimated order value is less than Rs. 5000/-</td>
<td>When the estimated order value is less than Rs. 1.00 lakh</td>
</tr>
<tr>
<td>3</td>
<td>Single Tender</td>
<td>When the order value does not exceed Rs. 1000/-</td>
<td>An order the value of which does not exceed Rs10,000/- or, if more than one kind of article is ordered at one time, an order the total value of which does not exceed Rs.20,000/-</td>
</tr>
</tbody>
</table>

**a. By invitation of Tenders:**

(i) **Open Tender:** Inviting Tenders by way of Public Advertisement / paper Notification:

(ii) **Limited Tender:** Direct invitation to a limited number of firms / contractors

(iii) **Single Tender:** Direct invitation to one firm/contractor only:
"Single Tender" system may be adopted by the Principal in the case of a small order, or when the articles required are of a proprietary character and competition is not considered necessary. For this purpose a small order means an order the value of which does not exceed Rs 10,000/- or, if more than one kind of article is ordered at one time, an order the total value of which does not exceed Rs 20,000/- then the Principal shall purchase the items by constituting the purchase committee as detailed above.

ii. If the order value exceeds Rs 10,000/- for a single item or if more than one kind of article is ordered at one time, the total value of which exceeds Rs 20,000/- and less than Rs 1.00 lakh then the Principal shall submit the copies of quotations called for by constituting the institutional purchase committee duly following "limited tender" system along with the comparative statement for obtaining the approval of Commissioner of Technical Education.

iii. If the order value exceeds Rs 1.00 lakhs/- then the Principal shall purchase the items by calling open tenders and taking approval of the Commissioner of Technical Education for purchase of equipment.

b. Procurement from Rate contract holder (with DGS&D / Industries dept), Government Departments / Undertakings/ Firms authorized by Govt.

The Items can be procured in this with an Estimate/ proforma invoice from the firm having valid Rate Contract Agreement certificate or standing state Government Order.

2. Opening of Tenders:

1. The sealed tenders received shall be in the safe custody of Principal.
2. The Tenders received shall be opened before the institutional purchase committee and all the tenders are to be attested by the members of the committee as token of opening before them.
3. The Minutes of the Meeting shall be recorded in the Register to be maintained for this purpose.
3. Comparative statement

1. The stores officer with the assistance of Storekeeper shall prepare the comparative statement in case of Limited and Open tenders and shall be approved by the institutional Purchase committee with specific recommendations.

2. The purchase shall always be made from the lowest quoted firm. If any deviation is there in purchase from lowest quoted firm, the reasons for deviation shall be recorded with justification.

3. In purchase of any item/material preference should be given to ISI/ISO standard items. Specifications along with make of item/equipment should be mentioned.

The above procedures shall be followed scrupulously by all concerned and keeping in view the delegation of powers for all items mentioned in G.O.Ms.No 148 Fin & Plg dated 21.10.2000.

II. Delegation of Financial Powers:

In pursuance of the provisions contained in the G.O. read 2nd above, the following powers are delegated to the Principals of Government Polytechnics:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>Nature of Item</th>
<th>Existing financial power of principal</th>
<th>Revised financial powers now delegated</th>
<th>Source of funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Consumable &amp; Non-consumable</td>
<td>Rs. 1000/- if the order contains a single item and Rs. 2,000/- if the order contains more than one kind of article</td>
<td>Rs. 10,000/- if the order contains a single item and Rs. 20,000/- if the order contains more than one kind of article</td>
<td>Budget / IRG / Non Govt. fund / MODROBS / CDTP</td>
</tr>
</tbody>
</table>

Note: In all other cases the Proposals shall be submitted to Commissioner of Technical Education for seeking Administrative sanction.

III. Checklist of Proposal:

The Proposals shall be submitted to Commissioner of Technical Education by following the procedure as mentioned above for administrative sanction.

1. Minutes of the committee for requirement:
2. Tender Notification
3. Attested copies of quotations / Tenders with APGST / CST No.s / DGSD Rate Contract Certificate
4. Comparative statement approved by IPC
5. Source of funds and amount available.
6. Total grant received. Orders already placed in (Rs) if any, under MODROBS / UPGRADATION.
Note: Checklist duly signed by the Principal should be attached to every proposal compulsorily.

IV. Other conditions:

1. Splitting of bills under any circumstances is not permitted
2. Ratification of purchases will not be entertained
3. Wherever DGS&D rates are followed only online orders should be placed.
4. E-procurement should be taken up wherever necessary.
5. The Bidders should never be invited for the meeting for negotiations.

The Principals are instructed to follow the above procedures scrupulously without fail.

The receipt of the Circular Memo shall be acknowledged.

Sd/- AJAY JAIN
COMMISSIONER

To
The Principals of all Government Polytechnics/Institutions (including GVIs and DSTC) under the control of this Department.
Copy to the Regional Joint Director (T.E.), Hyderabad, Kakinada and Tirupati.
Copy to ‘OP’ section (stores) in the Commissionerate.
Copy to the A-II(Audit)section in the Commissionerate for information.
Copy to SF/Spare.

For COMMISSIONER

28/10/12

28/12/12
GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF TECHNICAL EDUCATION

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
ANDHRA PRADESH, HYDERABAD.


Sub:-TECHNICAL EDUCATION – Purchases – Procurement of different
    Items i.e., Equipment/Materials / Furniture etc., to the Govt. Polytechnics


<<<<<>

In this office Cir Memo under reference cited, instructions has been
issued to the Principals of Govt. Polytechnics regarding the implementation of
purchase procedures as per the existing G.O's. In this connection, they are
informed that in delegation of financial powers under Para II, delegation of
financial powers under source of funds it may be read as budget / IRG / Non-
Govt. funds (including accumulated Non- Govt funds) / Modrobs /CDTP.

The receipt of this memo should be acknowledged by return post.

Sd/- AJAIY JAIN
COMMISSIONER

To
The Principals of all Govt. Polytechnics in the State.
Copy to the RJD (TE), Tirupati, Kakinada & Hyderabad for information &
Necessary action.

//FBO//

SUPERINTENDENT 12/9/12
GOVERNMENT OF ANDHRA PRADESH

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
ANDHRA PRADESH HYDERABAD.

Circular Memo. No. K2/18272/2010-I                        Date: 08-7-2013

Sub:- TECHNICAL EDUCATION- Delegation of Financial powers – Rules
and instructions governing the Purchase of Stores- Rule III 7 under
Article 125 APFC Volume I- Reg

Ref:-1. G.O.Ms.No.148 Finance & Planning (FW.ADMN.IFTR)
Department, dated:21-10-2000
2. G.O.Ms.NO 489, Finance (TFR.I) Department, dated: 08-12-2008
3. CTE’s Memo of Even No, dt: 28-07-2012 & 11-09-2012

The Government orders under references 1st and 2nd cited are herewith
communicated to the Principals of all Government Polytechnics / Institutions for
taking necessary action at their end as per the provisions contained in the above
G.Os.

Sd/- AJAY JAIN
COMMISSIONER

To,
All the Principals of Government Polytechnics / Institutions in the Ste.
Copy to the Regional Joint Director of (TE), Kakinada, Tirupati and Hyderabad.
Copy to Stock-File/Spare.

// FORWARDED: BY ORDER//

SUPERINTENDENT
GOVERNMENT OF ANDHRA PRADESH

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
ANDHRA PRADESH: HYDERABAD.


Sub:- TECHNICAL EDUCATION- Delegation of Financial powers –Rules and instructions governing the Purchase of Stores- Rule III 7 under Article 125 APFC Volumes I- Reg

2. G.OMs.NO.489, Finance (TFR.I) Department, dated: 08-12-2008
3. G.OMs.NO.178, Finance (TFR.I) Department, dated: 19-8-2011
4. G.OMs.NO.248, Finance (TFR.I) Department, dated: 06-09-2012
5. CTE’s circular Memo of Even No, dt:28-07-2012&11-09-2012
6. CTE’s Circular Memo of Even No. Dt; 08-07-2013

In continuation to the Circular Memo cited, Principals of all Government Polytechnics / Institutions are hereby informed that the necessary delegation of powers for purchase of certain common items of expenditure have been issued in the G.O. 3rd cited along with Amendment to the item 21 listed on the annexure of G.O.MS. No.148, finance and Planning (FW:Admin.I/TFR) Department. Dt: 20.10.2001 for Drawl of amounts of Abstract contingent bills has also been issued vide G.O.4th cited duly requesting the Principals of all Government Polytechnics / Institutions to take necessary action at their end as per the provisions contained in the above G.Os.

Encl: G.Os 1st to 4th

Sd/-AJAY JAIN
COMMISSIONER

To,
All the Principals of Government Polytechnics / Institutions in the State.
Copy to the Regional Joint Director of (TE), Kakinada, Tirupati and Hyderabad.
Copy to Stock-File/Spare.

//F.B.O.//

SUPERINTENDENT
GOVERNMENT OF ANDHRA PRADESH

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
ANDHRA PRADESH HYDERABAD.

Dated : 17-07-2013

Sub: Minutes of the Review meeting held with the Principals of (7) Government Model Residential Polytechnics in the state on 8th July, 2013 in the O/o the Commissioner of Technical Education Mini Conference Hall – Communicated - Reg:

***

While communicating the enclosed copy of Minutes of the Meeting with the Principal’s (7) of Government Model Residential Polytechnics in the state held on 8th July 2013 in the O/o the Commissioner of Technical Education Mini Conference Hall Hyderabad. All the Officers and the following (7) Principals of the Government Model Residential Polytechnics are hereby directed to take up the follow up action immediately.

Sd/- AJAI JAIN
COMMISSIONER

To
The Principals
1. Government Model Residential Polytechnic, Rajahmundry
2. Government Model Residential Polytechnic, Madanapalle
3. Government Model Residential Polytechnic, Gazwel
4. Government Model Residential Polytechnic, Paderu
5. Government Model Residential Polytechnic, Srisailam
6. Government Model Residential Polytechnic, Bhadrachalam
7. Government Model Residential Polytechnic for Women, Karimnagar
   Copy to the Regional Joint Director (TE), Hyderabad, Tirupathi and Kakinada for information.
   Copy to the Secretary, S.B.T.E.T., Hyderabad.

//FORWARDED BY ORDER//

SUPERINTENDENT
MINUTES OF THE REVIEW MEETING HELD ON 08.07.2013 (MONDAY) IN THE MINI
CONFERENCE HALL OF THE OFFICE OF THE COMMISSIONER OF TECHNICAL
EDUCATION, HYDERABAD

A Review meeting was conducted by the Commissioner of Technical Education,
A.P., Hyderabad with the Principal's of the (7) Government Model residential
Polytechnics for SCs and STs in the state on 08.07.2013 (Monday) at 11.00AM in
the mini conference hall O/o the Commissioner of Technical Education, Hyderabad
to discuss the implementation of the following new schemes under SCP & TSP,

1. Amenities to SC & ST's Students in Polytechnics.
2. Conduct of remedial classes of Polytechnic Students SC's and ST's.
4. Project work and Industrial visits to Polytechnics Students (SCs & STs).
5. Special Nutritious food to Students of GMR Polytechnics (SCs & STs).

The following decisions were taken:

1. To Permit the Principals of all Government Model Residential Polytechnics in the
state to procure the items under amenities as shown in the annexure not
exceeding Rs.6990/- Per Student per annum for the exclusive SCs and STs
students and required furniture etc duly following the provisions in G.O.Ms.No148

2. The Principals are permitted to meet the expenditure for TA and DA not
exceeding Rs 1000/- Per Student and cost of materials to be purchased for
undertaking a project work not exceeding Rs. 1000/- Per Student. The funds
shall be handed over to the guide for procurement of materials related to Project
work.

3. The Principals are permitted to appoint the contract lecturers based on the need.
The Contract lecturers shall be paid remuneration Rs 10000/- PM, The Contract
Lecturers so appointed have to engage Remedial classes @ 3 hrs per day.
Remedial classes should be conducted on holidays also to improve the pass %.
The contract lectures available locally shall be engaged. The data of contract
Lecturers may be taken from the List available with RJDs concerned current year or otherwise.

4. Number of Contract lecturers permitted per institution
   - 12 Contract lecturers where there are (3) branches
   - 16 Contract lecturers where there are (4) branches

5. Head of Sections are requested to monitor the conduct of remedial classes,

6. Remedial classes shall be conducted from 15th July 2013.

7. The expenditure for the Remedial classes shall be borne from the funds allotted under the SCP & TSP and NO expenditure shall be booked under SBTET funds for this purpose.

8. The scheme of **special nutritious food to students of (7) GMR Polytechnics** shall be implemented from 1st August 2013.

9. The hostel mess shall be run from the funds allotted under the head “special nutritious food to students of GMR polytechnics”.

10. The Principals are requested to intimate to CTE office the details of Arrears of mess charges, if any, to be paid by the students immediately.

11. The hostel staff on daily wages shall be paid monthly remuneration from the funds allotted under the head special nutritious food to students of GMR polytechnics as per the G.O.s issued pertaining to Outsourcing staff from time to time.

12. The Plans and estimates for Hostel Buildings for STs shall be prepared by Tribal Welfare engg. Dept. In Case of Hostel Buildings for SCs, it shall be prepared by APEWIDC

13. Administrative sanction for (3) Hostel Buildings for STs is to be obtained from Govt.

14. The Approval of SCP Schemes by Nodal Agency and State Council for SCP and TSP shall be obtained.
ANNEXURE-I

The following shall be the menu for the Breakfast/Lunch/Evening snack/Dinner

- **Breakfast**: (Any one item of the following)
  Idle, chapathi, Upma, Kichidi, Lemon rice, Dosa, Utappam,

- **Lunch**: Rice, leafy vegetables, Pappu/Sambar, Vegetable Curry,
  Curd/butter milk, Banana/seasonal fruit

- **Evening Tea/Coffee** with biscuits

- **Dinner**: Rice, Sambar/Rasam, Vegetable Curry, Curd/Butter milk, Egg
  (thrice in a week)

* (Non vegetarian items like Chicken/Mutton/fish shall be provided once in a week during lunch.)
ANNEXURE-II

List of items to be procured under scheme of amenities

1. Plates, Glasses with Katora – once in 5 years/newly admitted students
2. Trunk boxes – once in 5 years/newly admitted students
3. Stationery items – As per scale – every year
4. Shoes & socks, 1 pair – every year
5. Track Suits 1 pair – once in two years.
6. Uniform material : 3 pairs,
7. Towels, Bed sheets and carpets – 1 No
8. Text books : one set
9. Chunniies for girl students 3 nos.
10. Note books : As per scale,
11. Oxford mini dictionary –1 No. to each student: (for the academic year 2013-14)
12. ID Cards: ( for the academic year 2013-14)

Sd/-AJAY JAIN
COMMISSIONER

For COMMISSIONER
GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF TECHNICAL EDUCATION
OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
ANDHRA PRADESH: HYDERABAD.

Dated:10-01-2014.

Sub:- TECHNICAL EDUCATION - Delegation of Financial powers –
Rules and instructions governing the Purchase of Stores- Rule
III 7 under Article 125 APFC Volumes I- further Instructions-
Communicated -Reg.

Ref:- 1. G.O.Ms.No.148 Finance & Planning (FW.ADMIN.IFTR)
   Department, dated: 21-10-2000.
5. This office Memo of Even No, dt: 26-9-2013.

In the circular memo under reference 5th cited, the G.Os under reference
1st to 4th cited, were communicated to the Principals of Government Polytechnics for
implementation.

2. Many Principals are sending proposals to this office for permission to place
orders on the firms, even though instruction are given to Principals, vide Memo 5th
cited.

3. In continuation to the Memo cited, further instructions are herewith given to
the Principals that "wherever Full powers are vested with the Heads of
Departments" the Commissioner of Technical Education is pleased to delegate the
powers to the Principals (Unit Officers) for procurement in addition to the items
where full powers are vested with Unit officers except condemnation of Vehicles &
all other items of various kinds.

4. They are permitted to take up Maintenance & repairs of lab equipment from
the available accumulated Non-Govt. funds/IRG/Budget available with the institute.

5. Since there is BAN on purchase of furniture most essential furniture in old
Govt. Polytechnics the same ma be procured from accumulated Non-Govt.
funds/IRG funds.

6. The Principals are permitted to procure the Library Books as per the procedures
laid in APFC-Vol.I without referring to Commissioner of Technical Education office.

7. Hence Principals are requested not to send any proposal to this office
henceforth and are requested to make purchases under Up-Gradation
/CDTP/MODRDOBS/Budget/Non-Govt. Funds (including accumulated and fresh)
/IRG/Hostel rent accumulated funds duly following the procedures.

8. The above issued instructions should be scrupulously followed.

9. The receipt of the Memo should be acknowledged.

Encls:G.Os as above.

Sd/- AJAY JAIN
COMMISSIONER

To,
All the Principals of Government Polytechnics /Institutions in the State.
Copy to the Regional Joint Director of (TE), Kakinada,
Tirupati and Hyderabad.
Copy to Stock-File/Spare.

/F.B.O//

SUPERINTENDENT
GOVERNMENT OF ANDHRA PRADESH
DEPARTMENT OF TECHNICAL EDUCATION

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
ANDHRA PRADESH: HYDERABAD

Dated: 18-02-2014.

Sub: TECHNICAL EDUCATION - Authorize the Principals to enrol for
       Digital Signature Certificate and encryption key from APTS,
       Hyderabad for e-Procurement - Reg.

     3) Lt.No.GPT-YDGR/Stores/e-Procurement/2014 Dated: 15-02-
        2014, from the Principal, GPT, Yadagirigutta.

<<O>>

While communicating the G.Os under reference 1\textsuperscript{st} & 2\textsuperscript{nd} cited, Principals
of all Govt. Polytechnics are requested to take necessary action in the matter.
Further with reference to the subject cited, the Commissioner of Technical
Education hereby authorize the Principals to enrol for Digital Signature
Certificate and encryption key from APTS, Hyderabad for e-Procurement duly
getting the form authorized by the Regional Joint Directors of Technical
Education concerned. The RJDs are hereby permitted to sign on the enrolment
form submitted by the Principals for obtaining digital signature certificate and
encryption key from APTS, Hyderabad for e-Procurement.

Sd/- AJAY JAIN
COMMISSIONER

To
The RJDTE, Hyderabad, Kakinada and Tirupati.
Copy to all the Principals of Govt. Polytechnics/Institutions.
Copy to stock files/ spare.

//F.B.O//

SUPERINTENDENT
GOVERNMENT OF TELANGANA
OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
TELANGANA STATE: HYDERABAD


Sub: Minutes of the Review meeting held with the Principals of Government Polytechnics on 25.09.2014 at 4.00 PM in Lepakshi Board Room, III Floor, RTC X-Roads, Hyderabad - Information - Reg

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While communicating the enclosed copy of Minutes of the Review meeting held by Commissioner of the Technical Education with the Principals of Government Polytechnics on 25.09.2014 at 4.00 PM in Lepakshi Board Room, III Floor, RTC X-Roads, Hyderabad, all the Principals of the Government Polytechnics covered under MHRD Schemes and DNO's of RYK are hereby directed to take up the follow up action immediately.

Sd/- SHAILAJA RAMAIYER
COMMISSIONER

To
The Principals of Govt. Polytechnics/ Institutions in the State covered under MHRD Schemes and DNO's of RYK.
Copy to all the Officers in the Commissionerate (SDCMC)
Copy to the RJD (TE), T.S., Hyderabad.
Copy to camp officer, EAMCET, Sanketika Vidya Bhavan, Masabtank, Hyderabad.
Copy to Stock File/ Spare

//F.B.O//

SUPERINTENDENT
MINUTES OF THE REVIEW MEETING HELD BY CTE WITH THE PRINCIPALS OF GOVERNMENT POLYTECHNICS/GMR POLYTECHNICS ON 25.09.2014 AT 4.00PM IN LEPAKSHI BOARD ROOM, III FLOOR, RTC X ROADS, HYDERABAD

The following decisions were taken at the meeting:

I) MHRD SCHEMES - UPGRADEATION OF EXISTING POLYTECHNICS:

1. CTE reviewed the Status of Implementation of the Scheme of Upgradation of Existing Polytechnics as per Instructions given in the Principals meeting held on 21.08.2014. However the Principals have not initiated steps for procurement of the Lab equipment. All the Principals of Polytechnics covered under this scheme shall take steps for Tendering process to procure Lab Equipment without further delay for the MHRD approved amounts.

2. The Principals concerned are directed to place the tenders for the entire amount approved/released by MHRD as shown in Annexure-I (copy enclosed) without further delay under Up-gradation Scheme of MHRD and make the comparative statement and request CTE to arrange for advance from SBTET funds for least quoted Tenders(i.e., L1). In case the funds are not released by MHRD/ State Government in time, the same shall be advanced from SBTET Funds to Principals which shall be recouped.

3. The Principals are permitted to procure the items of various kinds by following G.O.Ms.No.489 Finance (TFR.I) Dept., Dt: 08.12.2008 i.e., through Manual Open Competitive Tender Systems also.

4. The consolidated UC, SOA, PPR and Bank Statement for the mount of which is in A/C of Principals and in transit (i.e., with state Government) duly audited by Charted Accountant pertaining to Upgradation Scheme of MHRD shall be submitted in the prescribed Format up to date before 10.10.2014 so as to forward the same to MHRD to request to release final instalments.

II) MHRD SCHEMES - CONSTRUCTION OF WOMEN'S HOSTELS:

5. The Principals are requested to take over the hostels for which construction is completed and make the admissions to girls students.

6. A committee shall be constituted to see the progress of occupation of the Hostels and also to identify the deficiencies if any and to suggest remedies for making the Hostels ready for Occupation if not occupied.
7. CTE directed DNO Principals to meet at least 20% of the balance of the target fixed for the district by December 3014 by conducting job melas either in their Polytechnic or another Polytechnic where it is convenient or feasible. Certain Principals have set themselves 30% of the target. Accordingly a target for the DNO Principals is as follows:

<table>
<thead>
<tr>
<th>S. No.</th>
<th>District</th>
<th>Dist. Nodal Polytechnics</th>
<th>Balance target as per RYK portal for 2014-15</th>
<th>Target by December</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Mahaboobnagar</td>
<td>Govt. Polytechnic, Mahaboobnagar</td>
<td>965</td>
<td>193</td>
</tr>
<tr>
<td>2</td>
<td>Rangareddy</td>
<td>JNGP, Ramanthapur, Hyderabad</td>
<td>2888</td>
<td>866</td>
</tr>
<tr>
<td>3</td>
<td>Medak</td>
<td>Govt. Polytechnic, Sangareddy</td>
<td>758</td>
<td>227</td>
</tr>
<tr>
<td>4</td>
<td>Nizamabad</td>
<td>Govt. Polytechnic, Nizamabad</td>
<td>540</td>
<td>108</td>
</tr>
<tr>
<td>5</td>
<td>Adilabad</td>
<td>SG GPT Adilabad</td>
<td>564</td>
<td>113</td>
</tr>
<tr>
<td>6</td>
<td>Karimnagar</td>
<td>DR.BRAGPW Karimnagar</td>
<td>527</td>
<td>105</td>
</tr>
<tr>
<td>7</td>
<td>Warangal</td>
<td>Govt. Polytechnic, Warangal</td>
<td>1535</td>
<td>307</td>
</tr>
<tr>
<td>8</td>
<td>Khammam</td>
<td>Govt. Polytechnic, Kothagudam</td>
<td>935</td>
<td>187</td>
</tr>
<tr>
<td>9</td>
<td>Nalgonda</td>
<td>Govt. Polytechnic, Nalgonda</td>
<td>743</td>
<td>149</td>
</tr>
</tbody>
</table>

8. CTE suggested to take the date from engineering colleges to complete the remaining target as a last resort to achieve the target. Accordingly, camp officer EAMCET may be requested in this regard for extending cooperation.

Sd/- SHAILAJA RAMAIYER
COMMISSIONER

//F.B.O//

SUPERINTENDENT
GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

IT&C Department – assign APTS as the agency to process Procurement of IT products & Services under guidance of the TFC for projects with value of Rs. 5.00 crores or above - Orders Issued.

INFORMATION TECHNOLOGY AND COMMUNICATION DEPARTMENT
(e-Governance)

G.O. Ms. No. 4                                      Dt. 01.04.2010

Read the following:

3. G.O. Ms. No. 21, IT&C Department, dt: 08.07.2004
4. G.O. Rt. No: 3775, GA (special) Department Dated: 30.07.09
5. U.O. No. IT&C/2615/e-Gov/2009, Date: 01-08-2009
7. G.O. Rt. No: 376, GA (special) Department Dated: 25.01.2010
8. G.O. Rt. No: 845, GA (special) Department Dated: 19-02-2010
9. G.O. Ms. No. 1, IT&C department, Dated: 22.02.2010

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ORDERS:

In the G.O. 1st read above Government established APTS Ltd. for procurement & consultancy in IT related activities as the centralized agency for IT and IT related services for all departments. In the G.O. 2nd read above Government issued orders for decentralization of procurement of computer products and services by respective departments and IT&C Department should form part of the procurement process and fixed the various services offered by APTS and the service charges for each of the service.

2. In the G.O. 3rd read above Government issued orders fixing the service charge slabs on procurement value. In the G.O. 9th read above Government issued orders including the Generators, Air conditioners and computer furniture in procurement with of APTS services.

3. In the G.O. 6th read above Government issued orders for data standards for interoperability among the departments for vertical and horizontal integration for transparent data flow to deliver citizen services.

4. Government have noticed that large IT projects are being taken up by departments and departments are not having required expertise to undertake IT related projects, resulting in project delay, duplication of effort, wastage of time and money and competing ownership issues. Further, the software developed by respective departments
is not adhering to the interoperability standards and making the vertical and horizontal integration. Additionally, during tender processing departments are facing technical & procedural challenges in designing the SLA and other terms and conditions. In the GO 4th read above, Government has constituted a Techno-Financial Committee (TFC) to bring convergence and coordination among the Government Departments in execution of IT projects and to eliminate duplication of effort, delay in execution, wastage of money, lack of soft-ware standards and issues relating to data security.

5. Against this background, Government has reviewed the present IT and IT infrastructure procurement policy in respect of computer hardware, software and IT related equipment and services by respective departments and noticed that the procurement of IT infrastructure by the respective departments is not successful and not achieved expected objective.

6. After careful consideration of various issues involved in the procurement of computer hardware, software, IT related equipment and to bring about convergence, elimination of duplication, complete projects within given schedules, ensure proper ownership, achieve vertical and horizontal integration, have decided to assign the task of all IT related procurement for projects with cost of Rs. 5.00 crores or above only by APTS. service charges fixed in the GO 3rd read above.

7. The APTS shall prepare RFP for the project with the cost of Rs. 5.00 Cr or above in consultation with respective department for approval of TFC. After approval of RFP by TFC, APTS will complete the tender process (float the tender, conduct pre-bid conference, receive the bids, evaluate pre-qualification, technical, financial bids) and place the final report to TFC for approval. APTS will place the purchase orders on the selected bidder /supplier and ensure delivery & installation of the goods & services and conduct Acceptance Testing.

8. In case of PPP projects with business model BOOT/ BOO or System Integration (SI) projects, where user department has to sign the contract, APTS will forward recommendation along with draft contract & SLA to respective department for signing the contract. Once the services are delivered, APTS will conduct the Acceptance Testing (AT).

9. To ensure the timely delivery of services for the projects with value of Rs.5.00 crores or above, APTS shall complete the RFP / feasibility / cost estimation preparation and decide project plan (time lines) for the tender process completion in consultation with user department. In case of time overruns from the mutually agreed time limit, the following is the penalty on APTS service charges:

   a. For every week delay from the final scheduled project plan - APTS will loose @ 10% of the service charges per week or thereof. The first four (4) weeks delay penalty will be @ 10% per week.
b. Delay beyond first four (4) weeks, penalty will be @ 20% per week or thereof.

All departments and Public Sector undertaking Government Departments/Agencies/Autonomous Bodies/Corporations/Universities, etc. are, therefore, advised to follow these orders for procurement of computer hardware, software and IT related equipment and services to use the APTS services only.

10. This order issued with the concurrence of Finance Department, 12835/190/Exp.GAD II/09. dated: 05.01.2010.

11. These orders are also available in AP Government website www.ap.gov.in/goir

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

SMT. RATNA PRABHA
PRINCIPAL SECRETARY TO GOVERNMENT

To
The Managing Director, AP Technology Services Ltd., Hyderabad
All Departments of the Secretariat
All Heads of departments
All District Collectors
The Pay and Accounts Officer, Hyderabad
The Director Treasuries and Accounts, Hyderabad
The Accountant General, A.P.I., Hyderabad.

Copy to:
The P.S. to Chief Secretary to Government
The P.S. to Spl. Secretary to CM
The P.S. to Prl. Secretary, IT
SF/SC

//FORWARDED BY ORDER//

SECTION OFFICER
GOVERNMENT OF ANDHRA PRADESH

ABSTRACT


FINANCE & PLANNING (FW:ADMN.I.TFR) DEPARTMENT


Read the following:-


---

ORDER:

Orders were issued in the Government Order 6th read above, constituting a Committee consisting of Special Chief Secretary & Chief Commissioner, Land Administration as Chairman and Secretary to Government (Coord) General Administration Department as Convener, Prl. Secretary to Government, Revenue Department, Prl. Secretary to Government, Finance and Planning (FW) dept and Prl. Secretary to Government Panchayat Raj & Rural Development (RD) Department as Members to examine and to suggest further enhancement of delegation of Financial Powers. The said Committee has considered the existing Financial Powers as contained in the Government Orders 1st, 2nd & 5th read above in respect of some common items of expenditure to Departments of Secretariat, Heads of Departments, Regional Officers and District Officers and Unit Officers and made certain recommendations.

2. Government after careful consideration of the recommendations of the Committee for enhancement of the existing Financial Powers on certain common items of expenditure, have agreed to the recommendations of the Committee.

3. Government have accordingly, in pursuance of the decision taken in Para 2 above and in modification of the orders issued in the Government orders 1st, 2nd & 5th read above, fix the revised monetary ceiling limits of Financial Powers to be exercised by each authority as detailed in the Annexure to this order, subject to the following conditions:-

Cont…p2
1. The above delegation of financial powers is subject to availability of Budget provision.

2. Where already higher powers are delegated on certain common items of expenditure, such higher provision will continue.

3. Where higher powers are not delegated on certain common items of expenditure now the existing powers delegated earlier will continue.

4. Eligibility of the expenditure will be determined as per the existing guidelines and orders in force.

4. The Departments of Secretariat/Head of Departments and the District Collectors are requested to communicate these orders to the Regional Officers, District/Unit Officers and other Sub-Ordinate Officers under their administrative control for taking necessary action.

5. No Separate concurrence of the Finance & Planning (FW) Department is required to exercise the enhanced financial powers as stated in para (3) above, while issuing proceedings, this should be invariably mentioned by the concerned authority by quoting this G.O.

6. This Order comes into force with immediate effect.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

S.K.ARORA
PRINCIPAL SECRETARY TO GOVERNMENT

To
All Department of Secretariat
All Heads of Departments
All Collectors.
Copy to:
P.Ss. to Chief Minister/Chief Secretary to Government /Spl.Chief Secretary to Government . & Chief Commr. Of L.A.
P.Ss. to all Ministers.
SF/SCs.

//FORWARDED ::BY ORDER//

Sd/x x x
SECTION OFFICER.
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Item of Expenditure</th>
<th>Ceiling Limits for Secretariat Depts / Heads of Depts./ Dist. Collectors.</th>
<th>Ceiling limits for Regional Officers</th>
<th>Ceiling limit for District (Other than Collectors) Unit Officers.</th>
</tr>
</thead>
</table>
| 1.     | Maintenance of Motor Vehicles  
(a) Light Vehicles  
(b) Heavy vehicles. | Full powers (Subject to Guidelines vide G.O. Ms.No.333.G.(OP-II) Dept. date.31/7/1997)  
do- | 20,000 per vehicle. | 20,000 per vehicle. |
| 3.     | Purchase of Steel & Wooden furniture:  
(a) Purchase of Furniture  
(b) Repairs to Furniture | Full Powers | Full Powers | Full Powers |
| 4.     | Rent for Office Building | Full Powers according to Plinth area values and rent assessment by R&B Dept. (Subject to following the instructions issued in G.O. Ms.no.35 Fin & Plg.(FW,EBS,PWD) dept. dt. 27/2/1997 read with Memo No. 127/R & E/97,dt.9.6.97) | Full powers according to Plinth area values and rent assessment by R&B Dept. (Subject to following the instructions issued in G.O. Ms.no.35 Fin & Plg.(FW,EBS,PWD) Dept.dt.27/2/1997 read with Memo No. 127/R & E/97,dt.9.6.97) | Full powers according to Plinth area values and rent assessment by R&B Dept. (Subject to following the instructions issued in G.O. Ms.no.35 Fin & Plg.(FW,EBS,PWD) dept.dt.27/2/1997 read with Memo No. 127/R & E/97,dt.9.6.97) |
| 5.     | Purchase of Bulbs & lamps. | Full Powers | 10,000 |  
| 6.     | Light Refreshments | Rs.300/- at a time not exceeding Rs.2000/- per month. | 200/- p.m. | 200/- p.m. |
| 7.     | Repairs to Type writers | Full Powers | Full Powers | Full Powers |
| 8.     | Condemnation of Vehicles  
(a) Repairs to Duplicators  
(b) Organization of Sports and Games | Full powers subject to technical Scrutiny by Public works Deptt. or Area Transport Officer.  
Full powers subject to technical Scrutiny by Public works Deptt. or Area Transport Officer.  
Full powers  
50,000 | Full powers subject to technical Scrutiny by Public works Deptt. or Area Transport Officer.  
Full powers subject to technical Scrutiny by Public works Deptt. or Area Transport Officer.  
Full powers  
50,000 | Full powers subject to technical Scrutiny by Public works Deptt. or Area Transport Officer.  
Full powers subject to technical Scrutiny by Public works Deptt. or Area Transport Officer.  
Full powers  
50,000 |

Contd...P 2
<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Item of Expenditure</th>
<th>Ceiling limits for Secretariat Depts / Heads of Depts./ Dist.Collectors.</th>
<th>Ceiling limits for Regional Officers</th>
<th>Ceiling limits for District (Other than Collectors) Unit Officers</th>
</tr>
</thead>
<tbody>
<tr>
<td>11</td>
<td>Electrical installations. (a) For additional improvements and alterations to the existing electrical installations for each buildings and apartments in the compound. (b) Improvements, alterations and new installations to new buildings.</td>
<td>Full powers 1,00,000</td>
<td>5,000</td>
<td>5,000</td>
</tr>
<tr>
<td>12</td>
<td>Printing locally without referring to Govt. Press</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
</tr>
<tr>
<td>13</td>
<td>Visits of High personnel</td>
<td>Full powers Rs. 5000 p.a.</td>
<td>No limit on occasion not exceeding 5,000 p.a.</td>
<td>No Limit on occasion not exceeding 5,000 p.a.</td>
</tr>
<tr>
<td>14.</td>
<td>Purchase of Non-Govt. publications relevant to Law and Administrative Management.</td>
<td>Full powers 5,000</td>
<td>1,000</td>
<td>1,000</td>
</tr>
<tr>
<td>15</td>
<td>Crockery, Cutlery &amp; Utensils (initial purchases)</td>
<td>Full powers 1,000</td>
<td>50</td>
<td>50</td>
</tr>
<tr>
<td>16.</td>
<td>Printing and Binding</td>
<td>Full powers 500</td>
<td>50</td>
<td>50</td>
</tr>
<tr>
<td>17.</td>
<td>Purchase of wall clocks not exceeding one piece for each unit Office at a cost not exceeding</td>
<td>Full powers 500</td>
<td>50</td>
<td>50</td>
</tr>
<tr>
<td>18.</td>
<td>Purchase of Fans</td>
<td>Full Powers</td>
<td>Full Powers</td>
<td>Full Powers</td>
</tr>
<tr>
<td>19.</td>
<td>Write off of various kinds (As amended in G.C.Ms/No.471 Fin(TM) deptQt. 3.9.2001)</td>
<td>Full powers 50,000</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>20.</td>
<td>Air Coolers</td>
<td>Full powers</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>21.</td>
<td>Drawal of amounts on Abstract contingent bills</td>
<td>Full powers 10,000</td>
<td>--</td>
<td>--</td>
</tr>
<tr>
<td>22.</td>
<td>Photographic charges</td>
<td>Full powers</td>
<td>Full powers Subject to eligibility</td>
<td>Full powers Subject to eligibility.</td>
</tr>
<tr>
<td>23.</td>
<td>Freight charges</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
</tr>
<tr>
<td>24.</td>
<td>Apparatus, instruments and Machinery</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
</tr>
<tr>
<td>25.</td>
<td>Purchase of stores</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
</tr>
<tr>
<td>26.</td>
<td>Legal costs</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
</tr>
<tr>
<td>27.</td>
<td>Expenditure on Exhibitions</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
</tr>
</tbody>
</table>

Contd....P.3
<table>
<thead>
<tr>
<th>No.</th>
<th>Item of Expenditure</th>
<th>Ceiling Limits for Secretariat Depts / Heads of Depts./ Dist.Collectors.</th>
<th>Ceiling limits for Regional Officers</th>
<th>Ceiling limit for District (Other than Collectors) Unit Officers</th>
</tr>
</thead>
<tbody>
<tr>
<td>28.</td>
<td>Maintenance of Residential and non-residential buildings of prisons Department.</td>
<td>Full powers</td>
<td></td>
<td></td>
</tr>
<tr>
<td>29.</td>
<td>Petrol, Oil, Lubricants</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
</tr>
<tr>
<td>30.</td>
<td>Maintenance of computers</td>
<td>Full powers (Through APTS or original Manufacturer)</td>
<td>Full powers (Through APTS or original Manufacturer)</td>
<td>Full powers (Through APTS or original Manufacturer)</td>
</tr>
<tr>
<td>31.</td>
<td>Maintenance of Xerox Machine</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
</tr>
<tr>
<td>32.</td>
<td>Maintenance of Fax machine</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
</tr>
<tr>
<td>33.</td>
<td>Purchase of Computer / Fax Machine Stationary (Printer Ribbons, Heads, Cartridges, Floppies, CDs and Tapes etc.)</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
</tr>
<tr>
<td>34.</td>
<td>Air Coolers Repairs</td>
<td>Full powers</td>
<td>Full powers</td>
<td></td>
</tr>
<tr>
<td>35.</td>
<td>Supply of Uniform cloth to Cadre IV Employees</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
</tr>
<tr>
<td>36.</td>
<td>Telephone for connectivity purposes</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
</tr>
<tr>
<td>37.</td>
<td>Internet service charges</td>
<td>Full powers</td>
<td>1,000</td>
<td>1,000</td>
</tr>
<tr>
<td>38.</td>
<td>Refreshments expenditure on visits of Official from other states</td>
<td>Full powers</td>
<td>1,000</td>
<td>500</td>
</tr>
<tr>
<td>39.</td>
<td>Purchase of batteries</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
</tr>
<tr>
<td>40.</td>
<td>Pest control Measures, Fire Alarm and Fire Extinguisher maintenance.</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
</tr>
<tr>
<td>41.</td>
<td>Electrical &amp; net working works relating to computer, Air conditioner and UPS equipment.</td>
<td>Full powers</td>
<td>Full powers</td>
<td>Full powers</td>
</tr>
<tr>
<td>42.</td>
<td>Courier charges</td>
<td>Full powers</td>
<td>Full powers</td>
<td></td>
</tr>
<tr>
<td>43.</td>
<td>Supply of Uniform cloth for Junior Forest Officers</td>
<td>Full powers</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

Mandatory Reforms - Delegation of Financial Powers to Heads of Departments and Officers and District officers and Unit Officers in respect of certain items of expenditure - Enhancement of Financial powers on certain common expenditure - Amendment to the item no. 19 write off of various kinds - Issued

FINANCE (TM) DEPARTMENT


Read the following:


ORDER:

In the reference 7th read above, orders have been issued enhancing Financial Powers to Secretariat Departments, Heads of Department, Regional District and Unit officers on certain common items of expenditure.

2. According to the item no. 19 of the Annexure to the reference 7th read i.e. "Write off" various kinds full powers have been delegated to the all Officers.

3. Certain cases have come to the notice of the Government wherein amounts were written off at various level without proper justification. These has been reviewed by the Government and after examining in detail, the following amendments is hereby issued to the item no. 19 of Annexure to the reference above.

AMENDMENT:

Amendment to the annexure of G.O. Ms. No. 148, Finance and Planning (FW-I/TFR) Department, dated 20-10-2000

<table>
<thead>
<tr>
<th>Sl. No.</th>
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</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Secretariat Deptt/HODs/ District Collectors</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Regional Officers</td>
<td></td>
</tr>
<tr>
<td></td>
<td>District Collectors</td>
<td></td>
</tr>
<tr>
<td></td>
<td>(other than Unit Off)</td>
<td></td>
</tr>
</tbody>
</table>

19. Write off of various kinds Rs. 5 lakhs

4. This order comes into force with immediate effect.

(By order and in the name of the Governor of Andhra Pradesh)

VEERANAGA
Secretary to Government
ORDER:

The rules and instructions governing the purchase of stores and calling of Tenders are envisaged in Article 125 of APFC Vol-I. The estimated value of the orders for Open Tenders / Limited Tenders / Single Tender is very much low when compared to the present rates and it is not sufficient to cater to needs of Tender Procedure.

Government have examined the issue in detail and after careful examination of the matter the following amendment is issued to existing provisions under Article 125 of APFC Volume 1

AMENDMENT

For

Article 125 Instruction 8
Rule III does not preclude the use of limited or single tenders. The “Open Tender” system i.e., invitation to tender by public advertisement should however, be used as a general rule and must be adopted, subject to the exceptions mentioned in Instruction 13 under this rule, whenever the estimated value of the order to be placed is Rs.5,000 or over. When the “Open Tender” system is used the purchasing Officer should arrange for the necessary public advertisement and may at his discretion, insert advertisements in the Andhra Pradesh Gazette, the Indian Trade Journal, published by the Director-General of Commercial Intelligence and Statistics, Calcutta, and one or more of the principal newspapers published in India.

Read

Rule III does not preclude the use of limited or single tenders. The “Open Tender” system i.e., invitation to tender by public advertisement should however, be used as a general rule and must be adopted, subject to the exceptions mentioned in Instruction 13 under this rule, whenever the estimated value of the order to be placed is Rs.5,000 lakhs or over. When the “Open Tender” system is used the purchasing Officer should arrange for the necessary public advertisement and may at his discretion, insert advertisements in the Andhra Pradesh Gazette, the Indian Trade Journal, published by the Director-General of Commercial Intelligence and Statistics, Calcutta, and one or more of the principal newspapers published in India.

Note: Any splitting of work to remain within the limit will be viewed seriously and action taken. Even for tendering above Rs.5,000 lakhs only a small advertisement can go in the newspaper and further details can be part of website whose address can be mentioned in the newspaper. Lengthy advertisements in newspapers may be avoided

Article 125 Instruction 9
The “Limited Tender” system should ordinarily be adopted whenever the estimated value of the order to be given is less than Rs.5,000/-.

The “Limited Tender” System should ordinarily be adopted whenever the estimated value of the order to be given is less than Rs.5,000 lakhs.
Article 125 Instruction 11

The “Single Tender” system may be adopted in the case of small order, or when the articles required are of appropriated character and competition is not considered necessary. For this purpose, a small order means an order the value of which does not exceed Rs.1000/- or, if more than one kind of article is ordered at one time, an order the total value of which does not exceed Rs.2000/-. The “Single Tender” system may be adopted in the case of a small order, or when the articles required are of a proprietary character and competition is not considered necessary. For this purpose, a small order means an order the value of which does not exceed Rs.10,000/- or, if more than one kind of article is ordered at one time, an order the total value of which does not exceed Rs.20,000/-. The Limited Tender” system may be adopted instead of the “Open Tender” system even when the estimated value of the order to be given is in excess of the limits Rs.5000/-. The Limited Tender” system may be adopted instead of the “Open Tender” system even when the estimated value of the order to be given is in excess of the limits Rs.5,000 lakhs.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

I.Y.R. KRISHNA RAO

PRINCIPAL SECRETARY TO GOVERNMENT

To
All Departments Secretariat.
All Heads of Departments,
All District Collectors,
The Director General, Anti Corruption Bureau, Hyderabad.
The Secretary, A.P. Public Service Commission, Hyderabad,
The Vigilance Commissioner, A.P. Vigilance Commission, A.P. Secretariat, Hyderabad,
The Registrar, A.P. Administrative Tribunal, Hyderabad.
The Commissioner, I. & P.R., Hyderabad.
The Principal Accountant General (Audit.I), A.P. Hyderabad.
The Accountant General (Audit.II), A.P. Hyderabad.
The Accountant General (A&I), A.P. Hyderabad.
The Law (I) Department.
All the Officers - Sections of Finance Department.
SP/SC’s.

//FORWARDED:BY ORDER//

SECTION OFFICER.
In the said Article, in Art 125 after Instruction 8 the following shall be inserted namely:

“Open tender system for purchases more than Rs.5.00 lakhs. Any splitting of work within the limit will be viewed seriously and action taken. Even for tendering above Rs.5.00 lakhs only a small advertisement can go in the newspaper and further details can be part of website whose address can be mentioned in the newspaper. Lengthy advertisements in newspapers may be avoided”.

For Section 9 the following shall be substituted namely:

“The decision taken on the value of order for Open Tender system, may be also adopted for the Limited Tender system”

For Section 11 the following shall be substituted namely:

“Single Article Rs.10,000/- and more than one article Rs.20,000/-”

For Section 13 the following shall be substituted namely:

“The Limited Tender” system may be adopted instead of the “Open Tender” system even when the estimated value of the order to be given is in excess of the limits Rs.5.00 lakhs”. 

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FINANCE (TFR) DEPARTMENT


Read the following:


***

ORDER:

In the reference 1st read above, orders were issued enhancing the Financial Powers to Secretariat Departments, Heads of Departments, Regional Officers, District and Unit Officers on certain common items of expenditure as detailed in the Annexure to the order subject to following certain conditions.

2. In the reference 2nd read above, amendment orders have been issued enhancing the financial powers on certain common items of expenditure to write off of various kinds at item No.19 of the reference 1st read above.

3. In the reference 3rd read above, amendment orders have been issued for enhancing the financial powers to various officers on Item No.6 of G.O. 1st read above.

4. Many departments are sending proposals to Government to issue permission for purchase of the following 04-items for which no powers were delegated earlier.

   1. Purchase of Air Conditioners;
   2. Purchase of Xerox Machines;
   3. Purchase of Computers & its peripherals;
   4. Purchase of Water Coolers;
5. Government after careful examination of the matter hereby delegate powers for purchase of above mentioned four items as per the eligibility criteria and level of delegation as indicated in the Annexure to this order, subject to availability of budget and duly following the procurement procedure in vogue.

6. This order comes into force with immediate effect and the same is available in A.P. Govt. Website http://goir.ap.gov.in

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

PUSHPA SUBRAHMANYAM
PRINCIPAL SECRETARY TO GOVERNMENT (IF)

To
All Departments of Secretariat.
All Heads of Departments.
The Principal Accountant General, A.P., Hyderabad.
The Principal Accountant General (Audit), Hyderabad.
All District Collectors/District Judges in the state.
The Director of Treasuries and Accounts, A.P., Hyderabad.
The Pay & Accounts Officer, Hyderabad.
The Director, Works & Projects, A.P., Hyderabad.
The Director of Insurance, A.P. Hyderabad.
The Director, State Audit, A.P., Hyderabad.
The Dy. Financial Adviser (Works & Projects)
All the Deputy Directors, O/o. District Treasury Offices in the state.
A" Pay and Accounts Officers, Works and Projects.
The Registrar, A.P. High Court, Hyderabad.
The Registrar, A.P. Administrative Tribunal, Hyderabad.
The Director, Govt. Printing Press, A.P., Hyd., for publication in the A.P. Gazette.
The Principal Secretary to Governor of Andhra Pradesh, Hyderabad.
P.Ss. to Chief Minister/Chief Secretary to Government/Spl. Chief Secretary to Government & Chief Commr. of L.A.
P.Ss. to all Ministers
S.F./S.C.

****
<table>
<thead>
<tr>
<th>Sr. No</th>
<th>Name of the item</th>
<th>Secretariat Depts. / HODs / Dist Collectors</th>
<th>Regional Officers</th>
<th>Unit / District Officers</th>
<th>Remarks / Conditions</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Air Conditioners</td>
<td>Secretaries / HODs / Dist Collectors are eligible, Full powers.</td>
<td>--------</td>
<td>---</td>
<td>Subject to availability of budget and duly following the procurement procedure in vogue, through APTS., and also eligibility of the expenditure will be determined as per the existing guidelines &amp; orders in force.</td>
</tr>
<tr>
<td>2.</td>
<td>Xerox Machines</td>
<td>Full Powers</td>
<td>--------</td>
<td>---</td>
<td>Subject to availability of budget and duly following the procurement, through APTS., and also eligibility of the expenditure will be determined as per the existing guidelines &amp; orders in force.</td>
</tr>
<tr>
<td>3.</td>
<td>Computers and its peripherals.</td>
<td>Full Powers</td>
<td>--------</td>
<td>---</td>
<td>Subject to availability of budget and duly following the procurement through APTS. with IT&amp;C guidelines if any, and also eligibility of the expenditure will be determined as per the existing guidelines &amp; orders in force.</td>
</tr>
<tr>
<td>4.</td>
<td>Water Coolers.</td>
<td>Full Powers</td>
<td>Full Powers</td>
<td>Full Powers</td>
<td>Subject to availability of budget and duly following the procurement and also eligibility of the expenditure will be determined as per the existing guidelines &amp; orders in force.</td>
</tr>
</tbody>
</table>
GOVERNMENT OF ANDHRA PRADESH

ABSTRACT

FINANCE (TFR) DEPARTMENT

G.O.Ms.No. 258, Date: 20-9-2013

Read the following:


ORDER:

In the reference 1st read above orders were issued amending the existing provisions under Article 125 of Andhra Pradesh Financial Code Volume – I.

2) In the reference 2nd read above, Finance (W&P) Department have sent proposal to issue orders, making it mandatory to, procure materials/stores costing more than Rs.1,00,000/- (Rupees One lakh only) through e-procurement platform only.

3) The matter has been reviewed by the Government and after examining in detail, it has been decided to order that materials/stores costing more than Rs.1,00,000/- (Rupees One lakh only) shall be procured through e-procurement platform only.

4) This order comes into force with immediate effect.

5) These instructions are also available in Andhra Pradesh Government Website http://www.apfinance.gov.in / http://pslr.ap.gov.in/

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

L.PREMA CHANDRA REDDY
PRINCIPAL SECRETARY TO GOVERNMENT (IF) (Ic)

To
All Departments of Secretariat.
All Heads of Departments.
All District Collectors.
The Director General, Anti Corruption Bureau, Hyderabad.
The Secretary, A.P. Public Service Commission, Hyderabad.
The Vigilance Commissioner, A.P. Vigilance Commission, A.P., Secretariat, Hyderabad.
The Registrar, A.P. Administrative Tribunal, Hyderabad.
The Commissioner, I & P.R. Hyderabad.
The Principal Accountant General (Audit-I), A.P., Hyderabad.
The Accountant General (Audit-II), Hyderabad.
The Accountant General, (A & R), A.P., Hyderabad.
The Law (E) Department.
Copy to:
Finance (W&P) Department.
All Officers and Section in Finance Department:
SF/SCs.

* * *
GOVERNMENT OF ANDHRA PRADESH
ABSTRACT

FINANCE (TFR) DEPARTMENT

G.O.Ms.No. 49,

Date: 14-02-2014.

Read the following:


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ORDER:

In the reference 1st read above orders were issued amending the existing provisions under Article 125 of Andhra Pradesh Financial Code Volume – I.

2) In the reference 2nd read above, orders were issued that material/stores costing more than Rs.1,00,000/- (Rupees One lakh only) shall be procured through e-procurement platform only.

3) In the reference 3rd read above, Finance (W&P) Department have sent proposal to issue clarificatory orders amplifying (material/stores do not confine to works but also includes purchase both for works and office use) the meaning of store as defined in A.P. Financial Code Volume – I, since, in certain instances material/stores costing more than Rs.1.00 lakh are not procured through e-platform on misinterpreting “stores” and limiting the meaning of “stores” to materials pertaining to works only.

4) The matter has been reviewed by the Government and after examining in detail, hereby clarify that, stores mean all articles and materials purchases (both for works and office use i.e., for all the purchases of Goods/Products/works/services etc.), including livestock [other than cash and documents] shall be procured through e-procurement platform only, which come into the possession of a Government servant for use in the public service, as defined under Article-6 of A.P. Financial Code Vol-I.

5) In this context, all the Government Departments are requested to follow the above procedure scrupulously.

6) This order comes into force with immediate effect.

7) The details of the e-procurement procedure is available at
http://www.eprocurement.gov.in/default.asp

I.P.T.O
8) These instructions are also available in Andhra Pradesh Government Website http://www.apfinance.gov.in/ http://goir.ap.gov.in/.

(By Order and in the Name of the Governor of Andhra Pradesh)

L. PREMA CHANDRA REDDY
Principal Secretary to Government (I/F) (I/c)

To
All Departments of Secretariat.
All Heads of Departments,
All District Collectors,
The Director General, Anti Corruption Bureau, Hyderabad.
The Secretary, A.P. Public Service Commission, Hyderabad.
The Vigilance Commissioner, A.P. Vigilance Commission, A.P., Secretariat, Hyderabad.
The Registrar, A.P. Administrative Tribunal, Hyderabad.
The Commissioner, I & P.R. Hyderabad.
The Principal Accountant General (Audit.I), A.P., Hyderabad.
The Accountant General (Audit.II), Hyderabad.
The Law (E) Department.
Copy to: Finance (W&P) Department.
All Officers and Sections in Finance Department.
SF/SCs.

* * *
G.O. Ms. No.37

Dated: 24-6-2002.

Read the following:-

3. G.O. Ms. No.401, Dt.6-12-1997, ED(TE.I) Dept.

ORDERS

1. In the G.O. 1st read above, Government have permitted the Commissioner of Technical Education to appoint Part-time Lecturers with an Honorarium of Rs.20/- (Rupees Twenty only) per Lecture hour subject to condition that the total part-time remuneration should not exceed the total pay and allowances per months of the vacant post in which the part time Lecturer is appointed.

2. In the G.O. 2nd read above, Government have sanctioned Rs. 50/- per Lecture hour to engage the staff with sufficient experience on part time basis for taking classes to the candidates undergoing training in the Govt. Institutions for Post Diploma Courses in Engineering and Technology.

3. In the G.O. 3rd read above, Government have issued orders for payment of Rs.100/- per each class to the part time Lecturers engaged from Local Degree/Junior Colleges in the Minority Government Polytechnics in the State.

4. The Commissioner of Technical Education, A.P., Hyderabad in his letter 4th read above, has submitted that the Government orders have been issued 14 years back prescribing a nominal amount of Rs.20/- per Lecture hour and as no guest Lecturers is coming forward to teach the subjects with these meager amounts. Further the Principals of Polytechnics are facing lot of problem to conduct class work, particularly in Branches of Engineering like Bio-Chemical, Electronics & Instrumentation etc. Therefore, it is proposed to increase the rate of remuneration to the guest faculty from Rs.20/- to Rs.100/- to teach Diploma students and from Rs.50/- to Rs.200/- per Lecture hour to teach Post Diploma students, subject to the condition that the total remuneration should not exceed the total pay and allowances per month of the post in which the Guest Lecturer is appointed and further he has requested the Govt. to issue orders duly enhancing the rate of remuneration as mentioned below for the Smooth conduct of class work.

1) Guest faculty to handle classes to the Diploma Students
   From Rs.20/- to Rs.100/-
   per Lecture Hour.

2) Guest faculty to handle classes to Students to Post Diploma.
   From Rs.50/- to Rs.200/-
   Per Class.

5. The Commissioner of Technical Education, A.P., Hyderabad has also stated that the Guest faculty appointed and source of meeting the expenditure is within the budget provision and there is no extra amount to be sanctioned by the Government.
8. This Orders issues with the concurrence of Finance(FW.EBG.VII) Department vide their U.O.No.16967/353/EBS.VII/2002, Dt. 19-6-2002.

To:
The Commissioner of Technical Education, AP, Hyderabad.
The Director of Technical Education, Hyderabad.
The Accountant General, H.A.A, Hyderabad.
Copy to:
Finance(EBS.VII) Dept.

//FORWARDED: BY ORDER//

SUPERINTENDENT

COMMISSIONER OF TECHNICAL EDUCATION
AND EXAMINATION, AND HYDERABAD

Communique

Sd/- P.T.CRABHAKAR,
for COMMISSIONER.

Copy to D.T.O.S.C.O, Concerned,
General Superintendent (In-charge), KAKINADA, TIRUPATHI, HYDERABAD.

//forwarded by order//

SUPERINTENDENT
GOVERNMENT OF TELANGANA

OFFICE OF THE
DIRECTOR OF TECHNICAL EDUCATION
TELANGANA:: HYDERABAD

Memo.No.K/910/2016 - Vol II


Sub: TECHNICAL EDUCATION – Certain Schemes provided for the benefits of SC/ST Students in the Government Polytechnics in the State – Guidelines issued – Reg

----0000----

While enclosing the copy of the Guidelines for implementation of Schemes provided for the benefits of the SC & ST Students in the Government Polytechnics under the control of this department, the Principals are hereby requested to take necessary action in implementing the Schemes in their respective Govt. Polytechnics. A detailed discussion will be held in due course for any changes in the allocations made.

Encl: As above

Sd/- Dr.M.V.REDDY
DIRECTOR

To
The Principals of Govt. Polytechnics under the control of this Department
Copy to the Regional Joint Director (TE), Hyderabad
Copy to the Stock File/ Spare.

//F.B.O//

SUPERINTENDENT

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<table>
<thead>
<tr>
<th>S.No.</th>
<th>Name of The Scheme</th>
<th>HEAD OF ACCOUNT</th>
<th>B.E. Provision 2016-17</th>
<th>No. of Beneficiaries</th>
<th>Target</th>
<th>Allocations</th>
<th>Remarks</th>
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<tbody>
<tr>
<td>1</td>
<td>Amenities to SC &amp; ST Students in Polytechnics</td>
<td>2203-00-103-11-22 310-312</td>
<td>1350.00</td>
<td>8452</td>
<td>All Students (1st, 2nd &amp; 3rd Year Students)</td>
<td>Rs. 6500/- per Student for Amenities &amp; Rs. 25000/- per Student for final year Student per Year</td>
<td>For 1st, 2nd &amp; 3rd Year Students. To provide: Trans. Fares, Books, Stationery, Glassses with Katora, Thums, Back Bags, Markings, Slippers, Shoes, School Bag, Text Books, Entrance Fees for First Year, English Dictionary, ID Card, 1st, 2nd Year (max). After exhausting Amenities amount, books may be procured.</td>
</tr>
<tr>
<td>2</td>
<td>Conduct of Remedial Classes to Polytechnic Students SCs &amp; STs Students</td>
<td>2203-00-105-11-11 310-312</td>
<td>100.00</td>
<td>8452</td>
<td>All Students (1st, 2nd &amp; 3rd Year Students)</td>
<td>Rs. 1150/- per Student per Year</td>
<td>1st, 2nd &amp; 3rd Years Coaching to the poorest students with remedial coaching/ skill development/ coaching for computer skills, exams / soft Skills etc. with faculty and subject experts from industry etc. (Rs. 1000/- per subject max).</td>
</tr>
<tr>
<td>3</td>
<td>Project work and Industrial Visits for SC &amp; ST Students</td>
<td>2203-00-105-11-13 310-312</td>
<td>100.00</td>
<td>5635</td>
<td>All Students (2nd &amp; 3rd Year Students)</td>
<td>Rs. 500 per Project Work, Rs. 1270 per Industrial Visit per Student</td>
<td>To Provide Support for Project work and IA for SC &amp; ST Students for Industrial tour for Industrial Visits.</td>
</tr>
</tbody>
</table>

Sd/- Dr. M. V. REDDY
DIRECTOR

[Signature]

For DIRECTOR

[Signature]