GOVERNMENT OF TELANGANA

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
TELANGANA: HYDERABAD.


Sub: TECHNICAL EDUCATION – Request of Principal, GIOE, Secunderabad – Requirement of Furniture & Other Utensils for the newly constructed Women’s Hostel - Certain instructions - Issued.

2. Lr.No.Women’s Hostel/307/2016, dt. 15.02.2017 of the Principal, GIOE, Secunderabad.

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The Principal, GIOE, Secunderabad has requested to permit procurement of furniture for Women’s Hostel from Non-Govt. Funds/ or allocate budget.

In this regard, the Principals of all Government Polytechnics in the State where Women’s Hostel are constructed under MHRD Scheme are informed that instructions were already issued by CTE, Hyderabad vide reference 1st cited (Copy enclosed) as shown below:

“In case of Women Hostel the required Cots, Table Chair shall be purchased by Principals immediately. For Mess the SS Dining tables fixed with / without Steel Chairs shall be procured by Principals. Catering shall be arranged by local outsourcing agency. The Principals shall obtain the willingness of the students who are interested in joining the Women Hostels before procurement. For Non consumable items the funds shall be in the following order. A Development fund/B. Hostel Rent accumulated fund C. IRG D. Non Government Fund”.

The receipt of the memo shall be acknowledged.

Sd/- A.VANI PRASAD
COMMISSIONER

To:

All the Principals of Government Polytechnic in the State.
Copy to the Regional Joint Director (T.E), Hyderabad.
Copy to stock file / Spare copy.

//F.B.O//

SUPERINTENDENT

01.03.17
GOVERNMENT OF ANDHRA PRADESH

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
ANDHRA PRADESH HYDERABAD.

Memo.No.B1/ Minutes /2013 

Dated :15-07-2013

Sub: Minutes of the Principal’s Conference held with Principals’ of 
Government Polytechnics on 10th and 11th July 2013 at SONET Hall, 
SV BHAVAN, Hyderabad – Information - Reg:

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While communicating the enclosed copy of Minutes of the Principal’s 
Conference held with Principal’s of Government Polytechnics on 10th and 11th July 2013 
at SONET Hall, SV Bhavan Hyderabad. All the Officers and Principals of the 
Government Polytechnics are hereby directed to take up the follow up action 
immediately.

Encl: a/a

Sd/- U.V.S.N.MURTHY 
For COMMISSIONER

To
The (3) Regional Joint Directors and All the Principals of 
Govt. Polytechnics / Institutions in the State.
Copy to all the Officers in the Commissionerate.
Copy to the Secretary SBTET A.P. Hyderabad.

//FORWARDED BY ORDER//

SUPERINTENDENT
MINUTES OF THE REVIEW MEETING HELD WITH PRINCIPALS’ OF
GOVERNMENT POLYTECHNICS ON 10TH AND 11TH JULY’2013 AT SONET HALL
SV BAHAVAN HYDERBAD

The following decisions were taken at the meeting:

1. CTE Reviewed the implementation of the Decisions taken in the Principals Conference held on 30th and 31st of May’2013.

2. In the previous meeting it was decided that the DNO Principals shall approach the Engineering colleges of his District and identify one Engineering. College and co-ordinate for registration of students in the RYK portal. The Identified PLTP will give Demo of the RYK Linked activities to the students. No action was initiated. They are directed to follow the above instruction.

3. The DNO Principals are informed that the target of placements under Technical Education submission for the current year is fixed at 30,000.

Hence the following action shall be taken by principals

A. To confirm all the placements uploaded by the PLTPs
B. To upload the Diploma pass outs data
C. To Co-ordinate with Engineering Colleges
D. To coordinate with all the Private unaided Polytechnics.

The following information shall be uploaded by principals to CTE office

Name of the institute:

<table>
<thead>
<tr>
<th>S.No</th>
<th>Type</th>
<th>No. Passed</th>
<th>No. Directly Placed in job</th>
<th>No. joined Higher Education</th>
<th>No. to be Trained and placed</th>
<th>Remarks</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Govt.Polytechnic</td>
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<tr>
<td>2</td>
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<tr>
<td>3</td>
<td>Engg.college</td>
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</tbody>
</table>
The schedule for Registration of Unemployed degree/ diploma holders in Engineering for RYK Training shall be done by conducting Mela at identified engineering College in the following Districts initially on the dated shown against the district

<table>
<thead>
<tr>
<th>S.No</th>
<th>District</th>
<th>I/C</th>
<th>Date of Organising mela</th>
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<tbody>
<tr>
<td>1</td>
<td>Hyderabad and RR</td>
<td>JNGP Hyderabad</td>
<td>26-07-2013</td>
</tr>
<tr>
<td>2</td>
<td>Krishna</td>
<td>GP Vijayawada</td>
<td>30-07-2013</td>
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<tr>
<td>3</td>
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<td>SVGP,Tirupathi</td>
<td>2-8-2013</td>
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<td>4</td>
<td>Warangal</td>
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<td>5-8-2013</td>
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<td>5</td>
<td>Visakhapatnam</td>
<td>GP,Visakhapatnam</td>
<td>7-8-2013</td>
</tr>
</tbody>
</table>

4. A Letter is to be addressed to REEMAP to provide fields in RYK application for Registering trainees in Technical Trades whose qualification is between VIIth pass and below Inter under CDTP and for those Self Wage employed after Training through CDTP  
**Action: TPO**

5. The Coordinators of CDTP are requested to upload the data pertaining to CDTP Trainees under RYK of those undergoing training in identified (13) technical Trades immediately.  
**Action: CDTP Internal coordinators**

6. The SBTET will prepare the common curriculum for CDTP Courses which will be communicated by 15-07-2013 and Assessment test will be conducted and certificate will be awarded by SBTET. The Training as per this curriculum shall be commenced by 1-8-2013.

7. The Principals also informed that the Trained candidates under CDTP during last (2) years shall be informed about the assessment Test and its importance and to advise them to respond to the Assessment test to be conducted by SBTET in the month of Aug’2013 so as to award certificate by SBTET for qualified trainees of CDTP. **Action: CDTP Internal coordinators**
8. A D.O Letter Shall be addressed to Principal Secretary, HE Dept. to Release the BRO and ASO for all the MHRD Schemes at an early date. **Action: DD Tech**

9. A letter to be addressed to MHRD to enhance the Remuneration to project staff Instructors for effective implementation of the CDTP Scheme **Action: DD Tech**

10. SBTET Shall take steps to provide Training to CDTP Instructors in identified technical Trades. **Action: TPO/ SBTET**

11. The Scheme should go on and if there is a paucity of funds in CDTP the amount shall be drawn from Non Recurring funds available and if it is still insufficient IRG and Non Government funds shall be utilized and shall be recouped as and when Budget is released in the relevant Head. **Action: Coordinator of CDTP**

12. Functioning of existing SDCs was reviewed. The dissemination of information of fee concession shall be done to all the Students for increased enrolment in SDCs and low performing SDCs shall improve enrolment immediately. **Action: Principals**

13. The Mentors shall be appointed to needy SDCs immediately **Action: CC SDC**

14. In respect of New SDCs the equipment and software shall be procured latest by the end of Sept’2013 and all trainings shall commence by 1-10-2013 **Action: CC SDC**

15. Certain institutions requested for Training in CNC lathe and supply of Total station etc. Steps shall be taken immediately. **Action: CC SDC**

16. NEDCAP visited the (7) GMRs for survey on Solar energy panels and a meeting shall be convened with NEDCAP for further course of Action. **Action: DD Tech**

17. The Engaging Of Contract Lecturers was reviewed. All contract lecturers for all Subjects shall be in place by 20-7-2013. The RJD, Tirupathi is permitted to Reallott (30) Contact Lecturers allotted to his region to RJD ,Hyderabad for engaging contract lecturer on need basis. **Action: RJDs**

18. Steps shall be taken to Motivate the Students (day Scholars) for attending to the remedial classes. **Action: Principals**

19. All The principals are permitted to appoint Contract Lecturers @ Rs. 8000/- PM Honorarium for the Current year immediately for conduct of remedial Classes as discussed in the previous academic year to improve the pass % and The contract
lectures available locally shall be engaged. The data of contract Lecturers may be taken from the List available with RJDs concerned current year or otherwise.

**Action: Principals**

20. The academic Results for the Year 2012-13 institution was reviewed and it is decided to Group the institutions on the following Parameters and to fix the Targets for Academic results for 2013-14. A) POLYCET Rank B) Staff Strength (Contract/ regular) C) Infrastructure of each Government Polytechnic

**Action: SBTET**

21. A meeting with Principals and all Heads of sections of all Government Polytechnics will be conducted through video conference shortly to improve coordination and to reach the decisions of the CTE to all the Teachers. Action: Systems Analyst

22. One officer each of the Academic cell of SBTET shall be nominated to look into the academic aspects of every (10) identified Government Polytechnics and the RJD’s of the respective region shall monitor the same **Action: Addl. Secy/RJDs**

23. The head office shall notify the vacancies (cadre wise) (identified in Scientific manner) in need based institutes only and not all vacancies (Approx equal to the no. of vacant posts concerned) for filling up vacant posts by Direct Recruitment and Promotion keeping in larger academic and administrative interest. **Action: JD**

24. It is decided to conducted the Review meetings at least once in a month. **Action: JD**

25. The POLYCET Admissions shall be completed by 31st July 2013. **Action: Camp officer/DO**

26. The Financial Limits of Unit officers and Regional Joint Directors and Procedure for purchase as laid in GOMS No. 148 and G.O.Ms.No. 489 were communicated to the Principals for taking necessary action at their end.

27. The Secretary, SBTET reviewed the Academics and informed future plans SBTET in curriculum revision, Motoring mechanism and Scaling of EDEP to all the subjects, steps to be taken for Conduct of practical for students of New Government Polytechnics at Old Government Polytechnics/ Nearby engineering
colleges before notification and all the Polytechnics and Principals shall follow them scrupulously. **Action: Principals**

28. The Progress of MHRD Schemes was reviewed. In case of Women hostel The required Cots, Table Chair shall be purchased by Principals immediately. For Mess the SS Dining tables fixed with without Steel Chairs shall be procured by Principals. Catering shall be arranged by local outsourcing agency. The principals shall obtain the willingness of the Students who are interested in joining the Women hostels before procurement. For Non consumable items the funds shall be met in the following order. A. Development fund/B. Hostel Rent accumulated fund C. IRG D. Non Government fund. **Action: Principals**

29. In case of Newly Established Polytechnics where the services of AO are not needed they shall be utilized by needy institution to take charge of women Hostels. **Action: JD**

30. The Principals are permitted to engage e the Watch and ward services from the identified out sourcing agencies by meeting the expenditure from the IRG/Non government funds. **Action: Principals**

31. The Committee comprising of officers at head office and SBTET shall work out the Approx. cost of furniture and equipment needed course wise and institute wise in respect new Government Polytechnics for which buildings are ready and occupied. **Action: DD Tech**

32. The Chief engineers of APHMIDC and AP EWIDC were informed the status and defects in construction of the Buildings for various Polytechnics. The Principals shall monitor the progress of the works of their Polytechnics in co-ordination with engineering departments concerned. **Action: Principals**

33. Steps shall be taken for release of funds from state Govt. **Action: DD Tech**

34. In respect of GP,Alur one Head of section shall be Posted to improve the coordination among teaching staff. **Action: JD**

35. The principal Chandragiri is permitted to conduct the classes for his students at GIPDC Building in SVGP Campus as and when vacated by SIHT. **Action: Principal concerned**
36. All RJDs shall camp for at least one day in each Polytechnic of his region to have the hands on issues faced by the Polytechnics during the current year. **Action:** RJDs

37. Biometric attendance system for staff shall be introduced in all the Government Polytechnics immediately with one line transfer to Head office and SBTET and RJDs. EGMM should be contacted to workout the Cost and Technical details. **Action:** SBTET

38. RJDs shall have the reserve of contract Lecturers so as to appoint new contract lecturer in case the existing contract lecturer is on long leave//absent frequently/discontinued due to various reasons **Action:** RJDs/Principals

39. The district collectors shall be addressed DO Letters to identify land for already sanctioned Polytechnics in the year 2013-14. **Action:** DD Tech

40. The Principals of New Polytechnics shall not fill up of Posts of Lab attenders by Direct Recruitment till the Court case is vacated and also amendment to Guidelines is issued with regard to selection process. **Action:** Principals

**Sd/- AJAY JAIN**  
COMMISSIONER

**For COMMISSIONER**