From
The Secretary
State Board of Technical Education and Training
B.R.K.R.Bhavan, 7th Floor,
Hyderabad.

To
The Principals/Management
Private Polytechnics/Engineering Colleges
offering Diploma in 2nd shift

Letter No. SBTET/B4/FFCA Teams/2017-18
Date: 04-04-2017

Sir,


Ref:-
1. AICTE notification for Approval Process 2017-18
2. SBTET Affiliation notification, dated: 08-02-2017
3. SBTET/B4/Affiliations/2017-18, dated: 23.02.2017

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With reference to the subject cited above, in continuation of Affiliation process for the courses proposed to be offered in your institution for the Academic Year 2017-18, you are hereby informed that the FFCA team will visit your institution during the period from 12-04-2017 to 19-04-2017 for assessment of academic, infrastructure, administrative, financial status of the institution basing on which the SBTET need to examine and take decision to accord affiliation for A.Y. 2017-18.

Hence, you are requested to get prepared for assessment on any convenient day of FFCA team allotted to your institution during the period 12-04-2017 to 19-04-2017 as it is also allotted to other institutions to be visited, the FFCA team will consult you for the confirmation of date of the visit.

Therefore, you are informed to produce before the FFCA all relevant records/documents, physical availability of teaching staff and non-teaching staff besides showing all infrastructural facilities including laboratories etc.. The FFCA team will record the entire proceedings of the assessment in video form and accordingly it submits the report to SBTET.

Hence, you are informed to produce all relevant information in full shape and without missing as no further incorporation/modifications will be entertained at later stage.

Yours faithfully,
Sd/- D.VENKATESWARLU
SECRETARY

Copy submitted to
the Commissioner of Technical Education, TS, Hyderabad.
for favour of kind information.
Copy to RJD (TE). Hyderabad for information.

By SECRETARY 4/14/2017