

The attention of the Principals of all Government Polytechnics under the control of the Department is invited to the subject and references cited. In the reference 1st to 4th cited, instructions have been issued for the implementation of SC/ST Schemes.

In the circumstances, the Principals of Government Polytechnics at the address entry are hereby informed to submit the status on the utilization/lapsed of funds sanctioned under welfare schemes for SC/ST students and sports and Recreation Scheme during the year 2016-17 as per the proforma attached herewith on or before 30.04.2017. The same may also be furnished through mail to the mailed adkcteap@gmail.com (in Excel format only) without fail.

The receipt of the memo shall be acknowledged.

This may be treated as MOST URGENT

Sd/-A .VANI PRASAD
COMMISSIONER

To:
The Principals of all Government Polytechnic under the control of the Department.
Copy to the RJD(TE), Hyderabad.  

//f.b.o//

SUPERINTENDENT
## PROFORMA

Statement showing the details of utilization of funds sanctioned under Welfare Schemes for SC/ST students & Sports and Recreation Scheme during the year 2016-17

<table>
<thead>
<tr>
<th>Name of the Institution</th>
<th>Institution Code</th>
<th>Conduct of Remedial Classes</th>
<th>Project work &amp; Industrial visits</th>
<th>Amenities</th>
<th>Sports &amp; Recreation</th>
<th>Remarks if any</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Total amounts released by CTE:**
- **Whether amounts credited to DDO A/C:**
- **If credited to DDO A/C:**
- **If not credited to DDO A/C, but the Bills passed by Treasury on submission of Vouchers/Advanced Stamp receipt:**

<table>
<thead>
<tr>
<th>Conduct of Remedial Classes</th>
<th>Project work &amp; Industrial visits</th>
<th>Amenities</th>
<th>Sports &amp; Recreation</th>
<th>Remarks if any</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

- **Actual Expenditure Incurred**
- **Unspent amount lying in DDO account**
- **Actual Expenditure Incurred**
- **Amounts unspent and lapsed**

- **Conduct of Classes**
- **Project work**
- **Industrial visits**
- **Amenities**
- **Sports & Recreation**
- **Remarks if any**

---

**PRINCIPAL**