GOVERNMENT OF TELANGANA
DEPARTMENT OF TECHNICAL EDUCATION

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
TELANGANA STATE :: HYDERABAD


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While communicating the enclosed copy of Minutes of the Video Conference held by Commissioner of Technical Education, T.S., Hyderabad, with the Principals/OSDs of all Government Polytechnics held on 18.09.2017 at 3.00 PM to review the functioning of Government Polytechnics, all the officers and Principals of the Government Polytechnics are hereby directed to take up the follow up action and submit compliances.

Encl: As above

Sd/- A. VANI PRASAD
COMMISSIONER

To
The Principals/OSDs of all Govt. Polytechnics/ Institutions in the State
Copy to all the officers in the Commissionate
Copy to the Secretary, SBTET, Telangana, Hyderabad.
Copy to the RJD (TE), Telangana State, Hyderabad.
Copy to Stock File/Spare.

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SUPERINTENDENT
GOVERNMENT OF TELANGANA
DEPARTMENT OF TECHNICAL EDUCATION

Minutes of the video conference convened by the Commissioner of Technical Education, with principals/OSDs of all Government Polytechnics at 3.00PM on 18/09/2017.

A video conference is convened by Commissioner of Technical Education, Telangana, Hyderabad to review the functioning of Government Polytechnics 3.00PM on 18/09/2017.

The following decisions were taken after detailed deliberations:

V. **Budget Utilization, Orientation & Clarification:**

7. All Principals are instructed to bestow their personal attention in implementation of welfare schemes effectively and see that no budget is lapsed during 2017-18 with due transparency and accountability.

**Action: All Principals /OSDs**

8. It is observed that many principals have not drawn the budget released towards Exam fees and Certificate fees. Hence the principals are requested to:

A. The Principals shall prepare the list of Eligible Regular and backlog SC and ST Students on rolls and to make payment towards exam fee from the Budget drawn from Treasury for the Current year and credited to DDO Account along with list of candidates applying for:

B. In case sufficient Budget is not available, the principals are permitted to draw the amount equal to the No. of eligible candidates and to pay towards exam fee from available Non govt. / IRG Funds to SBTET

C. In case sufficient Amount is not available in non Govt./ IRG funds, those institutions shall apply for advance from SBTET Directly which is equal to the amount required to the eligible candidates on Recoupment basis to SBTET

D. In case where the amounts were credited directly to students Account from treasury, The principals shall ensure that the candidate has registered and remitted the amount to the SBTET.

In all the above cases the payment to SBTET shall be made as per the Previous practice in vogue. i.e., online registration and remittance within Prescribed time for payment of fee without penalty.

**The Condonation fee shall be borne by the candidates**

Under any circumstances exam fee shall not be collected from the above students to be covered under the scheme and appearing for ensuing examination i.e., Oct/ Nov’2017 as the scheme is for the benefit of the above said students.

9. The Principals are requested to follow scrupulously the instructions issued vide CTE’s memo no K1/227/2017 dated 09/09/2017 for utilization of lap tops procured under amenities scheme

**Action: All Principals.**
VI. **Telanganaku Haritha Haram.**

All Principals are asked to take necessary steps to protect the plantation done during TKHH programme and submit surviva report CTE for the next video conference.

Action: Principals.

VII. **Status of Admissions:**

It has been observed that admissions into certain courses in certain polytechnics is very low i.e., Vacancies a) 51 at QQ GPT in AEIE branch, b) 32 at GPW Jogipet CME branch 32, c) 46 at GPT Nizamabad Sugar Technology 46

Hence from now onwards principals shall make efforts to improve admissions by giving wide publicity of the prospects of the course.

Action: Principals

VIII. **Readiness NBA accreditation:**

The Secretary SBTET has informed that on more work shop will be conducted for scrutiny and finalization of SAR prepared by identified polytechnics.

Action: Principals

IX. **Syllabus Coverage:**

It has been observed that syllabus coverage in certain polytechnics is about 50%. Hence these principals shall make efforts for completion of syllabus before last working day prescribed by SBTET.

Action: Principals

X. **Remedial Classes:**

The remedial classes are being conducted as informed by principals but identification of weak students and the proper documentation not being maintained. Hence Principals are advised to make proper documentation.

Action: Principals

XI. **SRUJANA:**

The principals are informed that their coordinators should identify student project and float them immediately to start project on identified topics at institutional level as per the guidance given.

Action: Principals
VIII  **UP GRADATION:**

The status of up gradation is reviewed and the concerned principals who have unspent amount are informed to spend the same within period of two months and any delay viewed seriously.

**Action: Principals**

IX  **Skill Development Centers.**

The principals are again informed not to collect any fees from students from the academic year 2017-18 for the courses conducted in SDCs. All Principals shall start SDCs and submit proposals for budget allocations. Further principals are requested to submit budget requirement under 2nd quarter towards guest faculty and pay the remuneration from already released budget under 2203-00-003-25-04-280-284.

All principals shall ensure that students leave their institute with at least two certificates in add on skills as instructed earlier.

**Action: Principals**

Sd/- A. VANI PRASAD
COMMISSIONER

[Signature]

For COMMISSIONER

[Signature]