GOVERNMENT OF TELANGANA
DEPARTMENT OF TECHNICAL EDUCATION

OFFICE OF THE
COMMISSIONER OF TECHNICAL EDUCATION
TELANGANA STATE :: HYDERABAD


Ref: This office memo CTE-REVM/4/2018-SCHEMES SECTION, Dt:04.01.2019.

*****

The Minutes of Video Conference held on 07.01.2019 from 10.30AM to 2.30PM by the Commissioner of Technical Education, Hyderabad with the Principals’ of Government Polytechnics are herewith communicated to all the Principals of Government Polytechnics for necessary action.

All Principals of Government Polytechnics are directed to follow the minutes scrupulously.

Encl: Minutes of the Video Conference.

Signature valid
Digitally signed by KAVIN
MFA ID: 25
Date: 2019.02.01 16:25:35 IST
Reason: Approved

COMMISSIONER

To
All the Principals of Government Polytechnics in the State.

[Signature]

ASSISTANT DIRECTOR
Department of Technical Education
Government of Telangana, Hyderabad.
Minutes of the Video Conference held by Commissioner of Technical Education with Principals of Government Polytechnics held on 07-01-2019 from 10.30AM to 2.30PM

The Commissioner of Technical Education, Hyderabad reviewed the status of compliance of deficiencies of 31 essential items of AICTE, in addition he reviewed the status of compliance of students terminal ratio, library books, infrastructure and internet.

The following decisions were taken after detailed deliberations:

**General:**

- CTE office will give separate Proceedings for appointment of OMBUDSMAN.
- System Analyst is directed to co-ordinate with CGG official to give edit option in the website of institutions’ portal.
- Certain Principals fully made compliance for the 31 items. Those Principals, who have not complied, shall complete the deficiencies for 31 items by 09.01.2019 and submit compliance to the office of CTE.
- It was decided to nominate one faculty member as IQAC Co-Ordinator.
- It was decided to conduct induction programme for two weeks for Polytechnic Students in the beginning of every year. During the induction programme C-18 back log exams will be conducted.
- The Principals are instructed to apply EOA for the Academic year 2019-20 by 3rd February 2019 without fail
- The Principal of Printing Technology is directed to submit online application for setting up New GPW Secunderabad.
- It was decided to utilise the services of qualified ministerial/outsourcing staff as adjunct faculty. It was decided to adjust faculty in GPTs where there is a shortfall of faculty as per AICTE norms with those who are excess in other GPTs and with those who report for posting on Inter-State transfers from A.P.
- A letter should be addressed to the Government regarding constitution of Board of Governors (BoG) as per AICTE norms.
- The Principals of Government Polytechnics shall take (05) MoUs with Industries.
- It was agreed to conduct Training Programmes for contract Lecturers.
It was decided to conduct Internship Training Programme for six weeks for Polytechnic students between 4th and 5th Semester (it will be mandatory for those who choose 6th Semester in Polytechnics).

Internet connection, Library Books, Computers, Infrastructure & Furniture:

- Every Polytechnic shall have the requisite 32/48 Mbps (as the case may be) internet connection.
- The System Analyst is instructed to co-ordinate with BSNL Officers for internet connection, wherever feasible and also other operators where BSNL connection not there or is expensive.
- The Principal GPT, Medchal is permitted to float short tender notice to establish internet connection.
- After discussion it has been agreed that, savings of RIDF funds are to be utilised for procurement of furniture. Specific proposals for procuring furniture from Non-Govt funds, shall be sent where required.
- Seminar hall shall consist of public address system and moulded chairs.
- CTE office will give order regarding transfer of Computers/Laptops.
- Where there is shortfall of Library Books, it shall be met by way of donation from neighbouring Engineering Colleges/faculty/students or by transferring excess books from other GPTs.
- Compliance of fire safety and food safety shall be done by all the Principals.
- The deficiencies, which have been identified will be monitored by the officers of the O/o CTE as follows:- (i) Library books by Joint Director, (ii) Internet by System Analyst, (iii) Civil Works and Furniture by A.D(Schemes & Procurement) and (iv) Faculty adjustment by AD(T).

Others:

- It was agreed to meet the Expenditure from Non-Govt. funds to comply AICTE deficiencies.
- It was decided to dispose off waste paper either through Wealth Out of Waste program where the price is minimum of Rs.7/- or at higher rate in open market.

Signature valid

Digitally signed by KAVIN
MITTAL
Date: 2019-07-16 16:24:54 IST
Reason: Approved

ASSISTANT DIRECTOR
Department of Technical Education
Government of Telangana, Hyderabad.